

## **FIRE PROTECTION SAFETY INSTRUCTIONS**

(For dormitory residents)

**2023**

**I publish the following regulations for the residents of the Campus Dormitory of the University of Nyíregyháza in order to fulfil the firefighting obligations specified in Act XXXI of 1996 paragraphs 15-16 on the protection against fire, technical rescue and fire brigade:**

### **FIRE PROTECTION SAFETY INSTRUCTIONS**

Adherence to these Fire Protection Instructions for dormitory residents (who use the services of the dormitory) – is **MANDATORY!**

The instruction applies to the entire campus of the dormitory, including dormitory living rooms, guest rooms, corridors, stairwells and water blocks, courtyard parks and car parks.

Upon moving into the dormitory, the person using the services of the dormitory must read this instruction and declare in the dormitory agreement that he/she understands the contents of the instruction, accepts them and abides by the regulations.

#### **I. Fire safety regulations**

1. The premises of dormitory buildings must only be used for the purpose specified in the use permit, in full compliance with the fire protection provisions.
2. Activities in dormitory buildings are forbidden that could cause a fire or explosion or endanger the physical integrity of others. It is forbidden to place materials that unreasonably increase the fire load of the room (s).
3. Heat generating and radiant equipment cannot be placed and used in the rooms (double stove, oil oven, kettle, toaster, sandwich toaster, camping stove), except in the rooms of building IV, where the built-in double stove can be used.
4. Authorized cooking utensils (brought in or provided by the dormitory) may only be used in kitchens.
5. It is the user's responsibility to constantly monitor the cooking equipment operated in the kitchenette.
6. No equipment or other objects or combustible materials may be placed in corridors, stairwells (escape routes), even temporarily.
7. Premises in dormitory buildings may only be used for the purpose specified in the use permit, in full compliance with the fire protection provisions. The residents must ensure that all electrical equipment used by them, except for the refrigerator, is unplugged after leaving the room.
8. It is strictly forbidden to bring flammable substances into dormitory rooms.
9. Deodorants, hairsprays and products with a fire-explosive danger symbol in living rooms must be used carefully, with effective ventilation, paying special attention to the sensitivity of the smoke detector in the room (false fire alarm).

10. Everyone is obliged to get to know the location and use of the provided fire extinguishing devices (fire extinguishers, wall fire hydrants) placed on the premises, to ensure their accessibility and usability at all times. The use of the fire extinguisher can be read on the mantle of the fire extinguisher.
11. The full width of escape doors must be secured at all times.
12. In front of the emergency exits of the buildings in the fire-fighting area, no vehicles can be parked, not even temporarily.
13. In the dormitory area, the user of the living room and the operator are responsible for ensuring that the multilingual evacuation plan (Escape route, Fire protection information) on the door and the escape route drawing are permanently on the inside of the door.
14. In the event of a fire or emergency, the dormitory resident must use the signed escape route that leads to the emergency exit doors illuminated with safety direction lights.
- 15. When the fire siren sounds, all dormitory residents are obliged to leave the building in a disciplined manner according to the escape plan!**
16. A dormitory resident who has moved into the dormitory is obliged to take part in the obligatory annual fire alarm practice.

## II. Smoking regulations:

Smoking is prohibited in all areas of the dormitory buildings! Smoking is only allowed in the area marked with the relevant sign at a distance of more than 5 meters from the exit of the dormitory buildings. It is not possible to leave the designated place with tobacco burning in the designated area. The user of the smoking area must ensure that the end of the cigarette is properly extinguished and placed in the collecting container so that it does not cause a fire. It is forbidden to throw burning tobacco into the waste bin.

**Smoking is strictly forbidden** in the living rooms, guest rooms (in bed, leaning out the window, by the open window), and in the common areas (corridors, water block)!

## III. Regulations in case of fire

WHO DETECTS A FIRE:

- a) report immediately by phone, in person to the dormitory's main entrance reception/hotel reception service or those around (eg adjoining rooms, corridors) and call the fire brigade.

**Dormitory reception telephone number: 06 30 509 9926**

**Hotel reception telephone number: 06 30 836 2110 or 06 42 599 427**

**Fire Department: 105, 112**

**Cancellation of a false fire alarm to the fire brigade: 06 1 9 105 105 or 06 1 890 0105**

- b) a fire alarm may be given by pressing the manual call point of the fire alarm equipment installed

In the case of an alert by telephone, the following must be stated by the caller:

- a) where the fire is (marking the exact location and approach)
- b) what burns (what substance, in what quantity)
- c) the size and extent of the fire
- (d) if human life is in danger
- (e) the name and telephone number of the caller
- (f) notify, rescue those in the endangered area and, if possible, start extinguishing or evacuating the fire with the available means following the evacuation drawings provided.

#### **IV. Other rules**

1. Everyone who has detected an alarm must continue to alert those around them
2. It must be ascertained whether the alarm has been detected or heard in the adjoining rooms; if you suspect that someone is in the rooms after alerting, you must notify the hotel reception, security guard and fire chief
3. Avoid panic and congestion in the hallways in front of the doors
4. Be calm, and hurry, but avoid causing panic
5. Use the designated escape route to escape (marked on level plans)
6. Assist persons with reduced mobility, the injured, the shocked or the disabled in their escape;
7. Leaving the building, go to the designated emergency meeting place (the area in front of the Campus Dormitory in the university yard), which may only be left if the fire chief (professional firefighter) or a person authorized declares.
8. The safety lift in building IV of the dormitory must be used in the event of an emergency/fire.
9. Only the safety lift in building IV of the dormitory can be used in the event of a fire in the entire university.

#### **V. Emergencies**

1. Notify the porter service immediately if you notice any of the following:
2. Fire, explosion, accident, environmental-natural disaster, bomb threat, demonstration, strike, IT system shutdown, safety-fire alarm system shutdown, gas odour detection, smoke, chemical detection, liquid, chemical leakage-leakage, infection, epidemic, suspicious inappropriate materials-bags - detection of packages in the areas of the building, hanging, broken wires, accident-damaging devices, machines, objects, buildings with structural damage.

#### **VI. Fire protection violations and fines (Government Decree 259/2011 (XII. 7))**

1. In case of violation of the fire protection regulation, causing a fire, the amount of the fine may range from HUF 10,000 to HUF 1,000,000.
2. In case of violation of the fire protection regulation, if it caused a fire and the intervention of the fire brigade is also necessary for the extinguishing activity, the amount of the fine may range from HUF 20,000 to HUF 3,000,000.
3. Whoever violates the preventive fire protection provisions, the provisions of the law and these instructions (eg refuses to participate in the fire alarm practice, does not leave the dormitory building during the fire alarm practice) the fine is HUF 20,000 - HUF 60,000.
4. Whoever damages or renders inoperable the fire protection devices and equipment (fire extinguishers, wall hydrant, fire alarm, manual alarm, smoke detector, fire barrier doors) does not use them in accordance with their purpose, the fine is up to HUF 20,000 - HUF 60,000. In addition to imposing a fine, he is obliged to pay the full cost of repairing or replacing the damaged, inoperable fire protection device. The person causing the false fire alarm is obliged to reimburse the full cost of the inspection of the fire protection device and equipment required for the fire alarm and the repairs and replacements discovered thereon.
5. In case of obstruction of the intervention of the fire brigade (eg. intentionally delayed fire alarm), the amount of the fine may range from HUF 20,000 to HUF 2,000,000.

In the case of violations of fire protection rules on the campus of the university, in addition to the official fines that can be imposed, the management of the University applies a written warning and start disciplinary proceedings against the offender.

A dormitory resident who violates the rules again, in addition to two written warnings - disciplinary proceedings - shall no longer be issued a third warning, but his / her dormitory accommodation agreement shall be terminated with immediate effect.

### **Final provision**

The above Fire Protection Safety Instruction is effective from today.

In the event of non-compliance or inadequate compliance with the provisions of the Fire Protection Instruction, I will initiate liability for the defaulter.

Made by:

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**Validated by Éva Halkóné Rudolf dr.  
Chancellor**