

**UNIVERSITY OF NYÍREGYHÁZA
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**Regulation on Fees and Allowances for Students of University of
Nyíregyháza
(Annex Nr. 2 of the Organisational and Operational Rules)**

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REGULATIONS ON FEES AND ALLOWANCES OF STUDENTS OF THE UNIVERSITY OF NYÍREGYHÁZA

The Senate of the University of Nyíregyháza, in agreement with the Student Self-Government Board of the University of Nyíregyháza (hereinafter: SGB), in accordance with the provisions of Act CCIV of 2011 on National Higher Education (hereinafter: the Nftv.) and certain provisions necessary for its implementation, Government Decree 248/2012 (VIII. 31.), Decree 87/2015 (IV. 9.), and Government Decree No. 51/2007 (III. 26.) on the allowances and certain reimbursements to be paid by students participating in higher education (hereinafter referred to as "D"), the rules for the allowances and fees and reimbursements to be paid by students are set out below, subject to the provisions of Act LXII of 2001 on Hungarians Living in Neighbouring Countries (the "Preference Act"):

I. GENERAL REGULATIONS

1. § Scope of the Rules

(1) These Regulations (hereinafter referred to as the Regulations) shall apply to all students studying at the University of Nyíregyháza (hereinafter referred to as the Institution).

(2) Students who are citizens and family members of a State party to the Agreement on the European Economic Area and of a State which has the right of free movement and residence under a specific treaty with the European Economic Community and its Member States shall have the same rights and obligations as Hungarian students in respect of fees payable and grants received.

2. § Main areas covered by the Rules

(1) These Regulations shall lay down the principles for the award of student grants, the conditions, methods and procedures for the award of grants, the duration and title of grants, the system for monitoring the use of financial resources and other grants, and the possibility of appeals.

(2) These regulations shall provide for the fees and reimbursements payable by students, exemptions and discounts, rules for the payment and management of fees, the principles governing the use of revenue from fees and reimbursements, and the system for monitoring the use of financial resources and the possibility of appeals.

(3) State-supported student: a student enrolled in a state-supported course of study, as well as a student admitted to a Hungarian state (part-)scholarship course of study from September 2012 onwards, or a student classified as such during his/her studies

(4) A student participating in a state-supported course is a student as defined in Section 114/D(3) of the Nftv.

(5) For the application of these Regulations, a student in a fee-paying course is a student who has been admitted to a fee-paying course and, from September 2012, a student who has been admitted to a fee-paying course or who has been reclassified to a self-paying course.

3. Other general regulations

(1) The amount, entitlement and conditions of state and institutional grants and allowances, as well as the fees and reimbursements payable, shall be fixed for one academic year. An academic year shall be a ten-month period of educational organisation.

- (2) The grants for each student shall be fixed for one academic semester. An academic semester shall be a period of five months of study.
- (3) The Finance Office (hereinafter referred to as "the FO") shall transfer the financial allowances due for the first month of the semester to the bank accounts by the tenth of the following month and for the other months of the semester by the tenth of the month, on the basis of the information provided by the Student Service Centre (hereinafter referred to as "the SSC").
- (4) In the case of a passive semester (suspension of the student status), the student shall not receive any support and shall not pay any fees or reimbursement of costs.
- (5) The titles, conditions and amounts of the state and institutional grants and allowances, as well as the fees payable, which may be granted to students by the institution shall be published in the Higher Education Admission Guide published annually by the Ministry of Culture and Innovation (hereinafter referred to as the MCI), on the website of the institution and on the notice board of the SSC.
- (6) An enrolled student who is studying at a foreign higher education institution on a scholarship shall be entitled to the benefits to which he or she is entitled, except for reciprocal exchanges. If the student so requests, he/she may withdraw his/her scholarship before the end of the semester, provided that he/she meets any fees due at the same time.
- (7) Student grants shall be awarded and paid in accordance with the procedures laid down in Chapter IV of these Regulations.
- (8) The data of students who have been awarded a grant (or who have received a grant) in the Institution, either as a subject or by means of a grant application, shall be processed in accordance with Act CXII of 2011 on the Right to Information Self-Determination and Freedom of Information. Data subjects must give their prior written consent to the disclosure of their data.
- (9) For the purposes of these Regulations, the interpretative provisions published in section 2 of the "R" shall apply.

4. § Bodies and persons responsible for student allowances and reimbursements

- (1) The Institution shall delegate the handling and adjudication of certain academic, social and disciplinary matters of students to the Student Affairs Adjudication Committee (hereinafter referred to as the "SAC"). The chairman of the Committee is the Vice Rector for Education, as defined in the Regulations on Studies and Examinations of the University of Nyíregyháza (hereinafter referred to as the "RSE").
- (2) The Student Welfare Sub-Committee (hereinafter referred to as SWC) is the body of the RSE, acting in accordance with the Regulations, which makes its decisions in the cases listed in the relevant paragraphs of the Regulations. It shall consist of 20 members, of whom ten shall be teachers and ten students. The lecturers are elected by the Senate on the proposal of the Rector, taking into account the proposal of the President of the SWC (one per field of study, after consultation with the rectors of the various disciplines). The term of appointment is a minimum of two years and a maximum of four years. The mandate may be renewed several times without limit. The ten students are delegated by the SGB. The secretary of the SWC shall be the member of staff responsible for scholarships at the SGB. The SWC shall draw up its own rules of procedure, taking into account the provisions of these Regulations, which shall be approved at the first meeting.
- (3) The use of the funds allocated to finance the operating costs of the institution shall be decided by the SZMSZ established by the Rules of Procedure:
- Sports Sub-Committee and
 - Cultural Sub-Committee

which shall lay down their own rules of procedure.

(4) The Rector, with the approval of the Chancellor, shall decide on the discounts related to the fulfilment of payment obligations of students.

(5) The procedure for the submission and assessment of applications for legal remedies shall be laid down in the Student Legal Remedies Regulations, the competent committee being the Student Legal Remedies Committee (hereinafter referred to as SLRC).

5. § Discounts for the fulfilment of student payment obligations

(1) Students may be granted exemptions, instalment reductions or deferments for the fulfilment of their payment obligations on the basis of an application submitted during the registration week.

(2) Exemption from the payment of fees/expenses is not granted.

(3) A student may be granted an instalment plan or a deferment of payment in the case of charges and dormitory fees based on social conditions.

(4) Applications for the discounts provided for in paragraph (3) shall be announced by the Vice-Rector for Education at the beginning of the examination period of each semester and shall be decided upon by the Chancellor on the basis of a proposal by the Vice-Rector for Education.

(5) A student who is disadvantaged, an orphan, a guardian of a family or whose guardianship has been terminated due to his/her majority may be exempted from the obligation to pay the residence fee due to his/her social situation. The request for exemption from payment must be attached to the student's application for residence hall accommodation. The application will be considered by the institution's Dormitory Committee.

(6) Employees who are employed by the University of Nyíregyháza, if they are students in any of the courses of the Institution, may receive a reduction of up to 50% of the payment obligation for the cost of the course, based on their justified request.

(7) In the case of a reduction of the payment obligation, the student in employment shall be obliged to maintain his/her legal relationship with the University of Nyíregyháza. The duration of the obligation to maintain the legal relationship shall be equal to the number of semesters supported, i.e. the student in employment shall undertake not to terminate his/her employment relationship with the University of Nyíregyháza after receiving the degree for a period equal to the duration of the support. In the event of termination of employment, the student will be liable to repay the grant on a pro rata temporis basis.

(8) No exemption, instalment discount or deferred payment may be granted for the payment of all default and late performance fees as defined in the Regulations, nor on the basis of participation in community service activities.

(9) A decision on the payment of the payment obligation shall be subject to a resolution. The resolution providing for the possibility of payment in instalments shall specify the deadline and timetable for payment and the consequences of non-payment. In the event of refusal, the decision shall state the reasons for the decision and provide information on the legal remedies available.

II. Grants for Students

6. § Student Grants

(1) Sources of funding for students of the Institution:

a) the budget support indicated in § 6 of "D",

b) the share of the fees and reimbursements payable by the students, in accordance with the provisions of these Regulations, as specified in the Regulations.

(2) The budget available for the financial support of students shall be determined in the central budget of the Institution and shall be broken down according to the proportion of entitlement and by title.

7. § Student entitlement

(1) A part of the support and payment discount provided for in the Regulations may only be granted to students who are in a state supported course and to students who are in a Hungarian state (part) scholarship course.

(2) In calculating the state-subsidised training period, the provisions of § 3 of the "D" and § 3 of the RSE shall be taken into account. The number of state-supported, state part-time and state scholarship students is determined by the SSC after enrolment and registration and made available for the determination and use of the support framework.

(3) A student may receive a social scholarship from only one higher education institution at a time. If a student has a student status with more than one higher education institution at the same time, he/she may receive a social grant from the higher education institution with which he/she first established a student status with state support.

In the case of a further (parallel) student status, an academic scholarship may also be awarded on the basis of the academic results achieved in the first and the further bachelor's or master's degree course.

A student may only receive a national higher education scholarship at one institution.

(4) Students enrolled in the first semester of the Bachelor's degree programme may be awarded grants under the entitlements specified in Article 8 (1) of these Regulations, with the exception of study scholarships and national higher education scholarships. No scholarships or national higher education scholarships may be awarded to them this semester.

(5) Performance- or social-based scholarships shall be awarded to students entitled to such scholarships for the same period as the period of support pursuant to Section 47 of the Nftv., with the exception of institutional professional, scientific and public scholarships and ministerial scholarships for foreign students.

(6) If a student is pursuing studies in more than one degree programme, he/she shall be entitled to a grant from the allowance fund of the degree programme in which he/she began his/her studies earlier. If a student has started his/her studies in more than one course at the same time, he/she must declare in writing at the start of his/her studies which course he/she wishes to take up during the course of his/her studies.

(7) Taking into account the provisions of Article 47(7) of the Nftv., participation in state-subsidised training shall not be excluded if the student has a degree and a professional qualification in higher education.

(8) If the student has exhausted the period of support available to him/her, he/she may only pursue studies in higher education in the form of a fee-based/self-financed course.

8. § Titles and allocation of the institutional student budget

(1) The institution may use the funds available for student allowances for the following purposes:

- a) payment of performance-based scholarships:
 - aa) study grants,

- ab) national higher education scholarships,
- ac) institutional professional, scientific and public scholarships,
- (b) social scholarships:
 - ba) regular social scholarships,
 - bb) exceptional social grants,
 - bc) the institutional part of the Bursa Hungarica Higher Education Scholarship,
 - bd) the ministerial scholarship for foreign students,
 - be) basic grant,
 - bf) support for participation in an internship,
- c) other scholarship payments as specified in the Regulations,
- d) to finance the running costs of the institution:
 - da) support for the production of notes, electronic textbooks, teaching materials and electronic tools for preparation, and the purchase of teaching aids for students with disabilities,
 - db) support for cultural and sporting activities,
 - dc) the maintenance and operation of a residence hall,
 - dd) renting accommodation in residence halls and renovating residence halls,
 - de) support for the operation of the Student Self-Government Board.
- (2) The rates of use of the available funding for each item:
 - a) The allowance under paragraph (1) (ba) to (bb) and (be) to (f) shall be used to pay the allowance provided for students covered by "D":
 - aa) 20 % of the student allowance; and,
 - ab) 30 % of the housing allowance, and
 - ac) 56 % of the normative allowance for textbooks, tickets, sport and culture.
 - b) 24% of the institutional amount of the tuition, fees, sports and cultural allowances for students in higher education, bachelor, diploma, master and post-graduate courses covered by the scope "D" shall be used in accordance with paragraph 1(da).
 - c) 20% of the institutional amount of the textbook, ticket, sport and cultural allowances granted to students covered by "D" shall be used in accordance with paragraph (1) (db).
 - d) The institutional amount of the national higher education scholarship for students covered by "D" shall be used in accordance with paragraph 1(ab).
 - e) The institutional amount of the dormitory allowance shall be used in accordance with paragraph 1(dc).
 - f) 70% of the institutional amount of the housing allowance for students covered by "D" shall be used in accordance with paragraph 1(dd).
 - g) 3% of the institutional amount of the student allowance for students covered by "D" shall be used in accordance with paragraph 1(de).
- (3) The SWC shall allocate the unused part of the student allowance under paragraph (2) according to the following entitlements:
 - a) 60% of the student allowance shall be used for the payment of the study grant.
 - b) 17% of the student allowance shall be used for the payment of the institutional professional, scientific and public scholarship, under the following entitlements:
 - sport and artistic activities
 - Academic Student Committee activities
 - Rewards for cultural activities
 - Rewards for applications launched by the SGB
 - grants for professional trips
 - support for demonstrator activities

The SWC is free to decide on the found percentage of the above entitlements.

(4) The aid under paragraph (1)(a) to (c) may be made available to the eligible student only in the form of a purely money grant. The grants provided for in points (a), (ba), (bc) to (bf), (c) shall be paid to the students on a monthly basis.

The entitlement to each student allowance for each type of course is as follows:

a) students enrolled in state-supported full-time undergraduate, postgraduate, master's and higher education vocational training may receive a scholarship and a basic grant.

b) National higher education scholarships are available to students enrolled in bachelor's, master's and postgraduate programmes.

c) full-time undergraduate, postgraduate, master's and vocational higher education students may be awarded institutional professional, scientific, sport and public scholarships.

d) Ministerial scholarships for foreign students may be awarded to students pursuing full-time bachelor's, postgraduate, master's and part-time students.

e) regular and extraordinary social grants are available to students who are entitled to social allowance. These are specified in § 2(1)(g) of "D".

f) The institutional part of the Bursa Hungarica Higher Education Municipal Scholarship shall be available to students enrolled in full-time bachelor, master, postgraduate or vocational higher education.

g) students enrolled in a state-supported bachelor's, master's or postgraduate course may be eligible for an internship grant.

(5) The funds remaining after the use of each item may be used primarily for social, cultural and operating aid. A maximum of 5% per year may be carried over to the following financial year. The Chancellor shall decide on the statement of this amount by the first day of the second semester of the academic year. Decisions on the use of the balances are taken by the SWC with the agreement of the SGB.

(6) The calculation of the funding limits for the student allowances set out in the annual budget shall be based on the statistical student headcount reports, taking into account the eligibility for the allowances. The calculation of the allowances shall be carried out and documented by the SSC. A summary list of the allowances invoiced is sent by the SSC to the FO for transfer via GIRO, after approval by the Head of the SSC, by name, title, account number and date. Incomplete returned allocations must be corrected and replaced before the next accounting round, for which the responsible officer of the HSC is responsible.

(7) If a student is paid any type of scholarship in error or in an incorrect amount, this shall constitute unjust enrichment under the Civil Code, and the student shall immediately notify the SSC. The amount of the scholarship paid to the student in error will be posted by the SSC in the study system as a repayment obligation with a maximum 10-day payment deadline, and the student must pay it through the study system by the posted deadline. The SSC is also obliged to post the repayment of the wrongly awarded scholarship even if the student in concern has not been notified in advance.

(8) The scholarship to be repaid shall be deemed to be a debt owed to the university equivalent to the reimbursement of expenses/self-expenses or fees paid, and the provisions of Article 26 shall apply to the payment and collection of the amount and the procedure to be followed in the event of non-payment, as well as the provisions set out in the case of fees.

(9) The titles and amounts of the scholarships paid to students and the data on admission to the dormitories shall be considered personal data. University employees handling the data and students participating in the dormitory admission and social scholarship procedures shall be responsible for the confidentiality of data relating to scholarships awarded or paid to students and to the results of dormitory admission in accordance with the provisions of the university's Privacy, Data Management and Public Access to Data Policy.

9. § The study grant

(1) Scholarships shall be awarded in recognition of the high level of fulfilment of the curricular requirements of a student who is eligible under the Regulations. Students shall be eligible for study scholarships on the basis of their academic results in the previous academic semester without a separate application (except for students with additional student status as specified in § 7 (4)).

Students are eligible for a scholarship if they have earned at least 22 credits in the previous semester. The amount of the scholarship shall be determined in such a way that it is an incentive for the student's work. When awarding the scholarship, the number and scope of recipients must be determined in such a way as to ensure that the results obtained on the basis of the same or similar study commitments are comparable and that the scholarships awarded are of the same amount. The conditions for comparability may be differentiated according to the degree course.

(2) Scholarships shall be awarded for the duration of one academic semester. A maximum of 50 % of the students of the Institution enrolled in a full-time course of study supported by the State may receive a study grant, the monthly amount of the study grant awarded to each student being equal to 5 % of the student's normal monthly allowance.

The study grant:

- a) a basic study grant and
- b) a scholarship based on academic performance (differentiated).

(3) Performance-based scholarships may also be applied for on the basis of the academic results achieved in the first and subsequent bachelor's, postgraduate and master's degree courses. Applications must be sent to the SWC, which will decide whether to accept or reject them.

9/A § Basic study scholarship

(1) The basic study scholarship shall be granted to the student from the second semester following enrolment in the bachelor's, postgraduate and master's degree programmes or higher education vocational training.

(2) The results on which the scholarship is based shall be determined on the basis of a weighted average of the academic results, taking into account the provisions of the RSE in force.

(3) No basic scholarship shall be awarded to a student who:

- a) whose student status is suspended or terminated for any reason whatsoever,
- b) his/her basic scholarship has been withdrawn as a disciplinary sanction (the disciplinary sanction shall be suspended for a period of for the duration of the disciplinary suspension),
- c) the number of credits completed in the previous semester is less than 22,
- d) his/her weighted average grade point has not reached the level set by the SWC,
- e) who has exceeded the period of support specified in § 47 of the Nftv.

9/B § Scholarship for academic performance (differentiated)

(1) The scholarship for academic performance may be awarded to a student from the second semester following enrolment in a bachelor's, postgraduate, master's or higher education vocational training course, provided that the student's weighted average academic performance has reached the level determined by the SWC.

(2) The SWC shall determine the individual categories of the scholarship for academic performance as defined in paragraph (1).

10 § The National Scholarship for Higher Education

(1) The Minister responsible for Education shall, on the initiative of the Senate, award a national higher education scholarship to students with outstanding performance for the duration of one academic year, i.e. for 10 months.

(2) A national higher education scholarship may be awarded to a student enrolled in a bachelor's, postgraduate or master's degree programme who has registered for at least two semesters and has acquired at least 55 credits during the current or previous studies.

(3) The national higher education scholarship may be awarded only by means of a publicly advertised call for applications. The call for applications shall be published by the President of the SAC, in accordance with the criteria prescribed by the Minister, together with the criteria for the evaluation of applications, 30 days before the deadline for applications. On the basis of the applications received, the Senate shall propose to the Minister, by 1 August each year, the awarding of the national higher education scholarship, separately for students in bachelor, master and postgraduate courses.

In order to be eligible, applicants must be in full-time education at the time of application.

Applications are open to all students who meet the conditions laid down by the KIM, who are registered for at least two semesters of their current or previous studies and who have acquired at least 55 credits.

(4) The monthly amount of the national higher education scholarship shall be equal to one tenth of the amount established for this purpose in the Budget Act.

(5) A student who has been awarded a national higher education scholarship shall not be excluded from receiving a study scholarship.

(6) The procedure for the submission of applications is set out in § 29.

11 § Institutional professional, scientific and public scholarships

(1) Institutional professional, scientific and public scholarships are non-compulsory grants paid on the basis of a competition for a fixed period of time, monthly or one time, to students who carry out activities that go beyond the curricular requirements.

(2) The institutional professional, scientific and public scholarship shall be granted to all students of the institution as defined in § 8 (4) who fulfil the curricular requirements. The grant may be awarded for outstanding performance, subject to justification, on the basis of an application, and the SWC shall decide on the award.

(3) Students may be awarded grants under paragraph (1) in the following categories:

- a) sports and artistic activities
- b) Academic Student Committee activities
- c) cultural activities
- d) competitions organised by the SGB
- e) grants for professional trips
- f) support for demonstrator activities

(4) Students who are awarded a grant shall be notified of the decision by resolution.

(5) The decision on the schedule for the payment of the amount - one-off payment or monthly payment - will be taken by the evaluator of the application.

12 § Social grants

(1) A student may be awarded a social scholarship on the basis of his/her social situation.

It may take the following forms:

- a) regular social scholarship,

b) an extraordinary social scholarship.

(2) The SWC shall determine the conditions of application for the social scholarship. The scholarship may only be awarded on the basis of an individual application with detailed reasons, taking into account the provisions of this §.

(3) The regular social scholarship shall be a monthly allowance granted for a period of study, based on the social situation of the student, in accordance with the procedures and principles laid down in the institutional regulations on fees and allowances.

The amount of the regular social scholarship per student shall be determined in accordance with the procedures and principles of the SWC for a training period.

(4) 95% of the institutional allocation shall be used for regular social grants and 5% for exceptional social grants. The monthly amount of the regular social grant shall not be less than 5% of the student's normative amount at the time of award.

(5) The monthly amount of the regular social scholarship shall not be less than 20% of the annual student normative allowance for the group of students defined in § 16(2) of the "D".

(6) The amount of the social grant shall not be less than 10 % of the current student allowance if the student is disadvantaged as defined in § 16 (3) of the Regulation or if his/her guardianship has been terminated due to his/her majority or parental status.

(7) The monthly amount of the regular social scholarship shall not be less than 10% of the annual student allowance if the student is in receipt of a scholarship under Articles 26-26/A of the "D", other than a scholarship for the duration of the part-time course.

(8) An exceptional social grant is a one-off allowance paid to alleviate an unexpected deterioration in the student's social situation. In exceptional cases, a student may be awarded an exceptional social grant on the basis of an application to the SWC stating the reasons for the award. Exceptional (one-off) social grants are awarded on an individual basis by the SWC, on the basis of a detailed application stating the reasons.

An exceptional (one-off) social grant may be awarded in the following cases:

- a) if the student has married during the six months preceding the application,
- b) if the student has had a child during the six months preceding the application,
- c) if the student's guardian or dependent sibling died during the six months preceding the application,
- d) if the student is disabled,
- e) if the student is the official carer of a fellow student with a disability,
- f) in other exceptional cases requiring special consideration not mentioned above. The minimum amount of the exceptional (one-off) social grant is 5 % of the student's current subsistence allowance.

(9) The SWC shall decide on the applications received at least every month. Payment shall be made to the SSC within eight working days of the decision.

(10) The assessment of the social situation of the student is examined by the SWC once per semester at the institutional level and the results of this examination are used for the assessment of the social grant, the admission to the residence halls and all other need-based benefits.

(11) The SWC shall assess the social situation of students on the basis of the application form submitted, taking into account the provisions of § 21 of the "R". This will include the establishment of a scoring system on the basis of which students will be ranked for eligibility. Applications must be submitted in accordance with the conditions of the SWC. The application must include the application form and its annexes.

(12) The SWC shall communicate its decision on the applications to the students in the form of a decision, indicating the possibility of appeal.

13. § Bursa Hungarica Scholarship for Higher Education

(1) The Bursa Hungarica Higher Education Municipal Scholarship (hereinafter referred to as the "Bursa Hungarica Scholarship") is a social grant in money awarded to the municipal and county governments (hereinafter referred to collectively as the "local governments") that have joined in the given year to the Bursa Hungarica Higher Education Municipal Scholarship System (hereinafter referred to as the "Scholarship System") and the social scholarship awarded to the student in the student's higher education institution on the basis of the Local Government Scholarship and the "R" (hereinafter referred to as: institutional component): The institutional grant component is independent of any other support provided by the institution.

(2) Bursa Hungarica Scholarships are available to students who have been awarded a scholarship by the local government of their residence and who are pursuing full-time studies in a bachelor's, master's, or postgraduate programme or in a higher education vocational programme.

(3) The source of the institutional scholarship component shall be the separate source indicated in the budget of the institution.

(4) The maximum amount of the institutional grant per person per month (hereinafter referred to as "the maximum amount") shall be published annually by the Minister responsible for education on the website of the Ministry. The monthly amount of the institutional grant component shall be equal to the amount of the municipal grant component, but shall not exceed the limit set by the Minister responsible for Education. The scholarship awarded under the Scholarship System may only be awarded on the basis of the applicant's social situation and may not be based on the applicant's academic record.

(5) The procedure for the payment of the scholarship shall be determined in accordance with § 19 of the "R".

(6) The student receiving the scholarship shall notify the awarding higher education institution and the application management organisation in writing of any changes affecting the awarding of the scholarship as soon as possible, but not later than 15 days, during the period of the awarding of the scholarship. A student who fails to comply with the notification obligation may be excluded from receiving a scholarship and from the next annual round of the Scholarship System and must repay the unlawfully received scholarship to the awarding institution within 30 days.

14 § Support for studies abroad for Hungarian citizens

(1) Scholarships to support the studies of Hungarian citizens at a state-recognised higher education institution abroad may be awarded through a public application procedure.

(2) The application shall be

a) for Hungarian citizens belonging to the nationality in the mother tongue, as defined in the bilateral international treaty concluded with the country concerned

b) helps students to take part in the framework of full or partial studies abroad at a state-recognised higher education institution.

(3) The Minister responsible for Education shall issue the call for applications within the framework of the Budget Act.

(4) The evaluation of the application shall be based on the relevant bilateral or multilateral international agreements and the academic performance of the applicants.

(5) The Minister responsible for education shall decide on the basis of the ranking and the principles laid down in paragraph (4), if necessary with the assistance of experts, and shall notify the applicant and, in the case of students, the higher education institution.

(6) The call for applications shall be published on the website of the KIM and shall also be distributed to all higher education institutions and the national minority self-government concerned.

(7) The deadline for submission of the application shall not be earlier than 30 days after publication.

15 § Support for the study of foreign citizens in Hungary

(1) The Minister responsible for Education shall award scholarships to students - except for students in doctoral studies with a Hungarian state scholarship - who are studying at a state-recognised higher education institution under a bilateral international agreement. The scholarship awarded is for ten or twelve months per year.

(2) Further provisions relating to the scholarship shall be laid down in § 26 of the "R".

16 § Basic grant

(1) A person who is a first-time student in a state-supported full-time higher education vocational training, bachelor's degree, or postgraduate course shall be entitled to a basic grant of 50% of the student's standard student allowance on the occasion of his/her first enrolment/registration, provided that the student meets the conditions set out in § 16 (2) to (3) of the D".

(2) A first-time student enrolled in a full-time state-subsidised Master's programme shall be entitled, upon application, to a basic grant of 75% of the student's standard student allowance, provided that the student meets the conditions set out in § 16(2)-(3) of the Regulation.

(3) Applications for support shall be submitted to the SWC, which shall take a decision on the award of support.

17 § Support for the production of notebooks, the purchase and production of electronic textbooks

(1) 24% of the subsidy for institutional student allowances for textbooks, notes, sports and culture shall be distributed among eligible students.

(2) The amount available for the support for the production of notes may be used by the Institution for the production of notes, to assist in their distribution to students and to purchase equipment to assist the studies of students with disabilities.

(3) The use of the support shall be subject to the prior opinion of the SGB, and the Chancellor shall provide information on its implementation on an annual basis.

18 § Support for cultural and sporting activities

(1) Cultural activities include cultural activities organised or provided for students within the framework of the Institution, event organisation, career counselling, life-style and academic counselling, and mental health and life management counselling.

Sports activities include, in particular, activities organised or provided for students in the context of higher education to ensure physical activity, sport, competition, education for a healthy lifestyle and lifestyle counselling.

(2) Grants may be awarded by means of a call for applications, the conditions of which shall be announced by the Subcommittees of the Culture and Sport Committee of the institution in accordance with its rules of procedure, and the decision to award the grant shall be taken in agreement with the SGB.

19 § Accommodation in dormitories

(1) The dormitory accommodation of the students of the Institution shall be governed by the rules of operation of the Campus Dormitory.

20 § Internship scholarships

(1) An internship scholarship may be awarded to students participating in a continuous internship of up to one semester, as defined in the training and outcome requirements, on the basis of an application, for a maximum of one academic semester.

(2) An internship grant may be awarded to a student who is carrying out his/her internship at a place other than the seat or place of business of the institution and who is not in a dormitory at that place, and the distance between the place of internship and the place of residence justifies it. The SWC shall determine the extent of the difference.

(3) The SWC shall decide on the call for applications and the detailed conditions of application, and shall evaluate the applications received and notify the students of the results by decision.

(4) The monthly amount of the internship grant may not exceed 10% of the annual amount of the student's allowance.

20/A. §. Living Allowance - internship scholarship of state supported students in teacher training

(1) A full-time or part-time student on a state scholarship who is participating in a one-year continuous individual school internship in a teacher training course shall be entitled to a professional internship grant.

(2) The internship scholarship for students in teacher training shall not be considered a social scholarship and shall be available to all full-time and part-time teacher trainees on state scholarships who are participating in a school internship as referred to in paragraph (1) without discrimination.

(3) Students shall be entitled to the allowance for a maximum period of 10 months (period of eligibility). If the student does not complete the school placement within 10 months, he/she shall no longer be entitled to an internship grant. In the event of suspension or interruption of the traineeship, the period of traineeship completed up to the date of suspension or interruption shall be counted towards the period of entitlement if the student continues or resumes the traineeship.

(4) The allowance is paid monthly through the unified study system.

(5) It shall be the responsibility of the SSC to load the internship grant into the electronic study system on the basis of the list of students who have applied for a continuous individual school internship prepared by the Bessenyei György Teacher Training Centre.

(6) In the case of a scholarship paid to a student in error or in an incorrect amount, the procedure shall be as set out in § 8 (7) of these Regulations.

20/B. § Scholarship for the Let's Teach for Hungary mentoring programme

- (1) The scholarship awarded under the Let's Teach for Hungary Mentoring Programme is a scholarship established by the Government with the aim of encouraging social responsibility of students pursuing higher education and mentoring of disadvantaged students in primary and secondary education.
- (2) The call for applications for scholarships, together with the criteria for the evaluation of applications, shall be published in the usual manner at the University 30 days before the deadline for applications.
- (3) The application shall be submitted to the higher education institution by the group of students specified in § 24/R of the "D".
- (4) The scholarship awarded for a given academic year shall be paid only for that academic year.
- (5) If the student's student status is terminated or suspended for any reason, the scholarship shall not be paid to him/her.
- (6) If the student does not fulfil the conditions for the payment of the scholarship for reasons attributable to him/her, the scholarship shall be repaid.
- (7) An additional application may be made for the vacant scholarship place for the current academic year.

21 § Social status of the student

- (1) When assessing the social situation of a student, the following shall be taken into account:
 - a) the number and income status of the persons living together in the property where the student is living, registered or residing,
 - b) the distance, duration and cost of the journey between the place of training and the place of residence,
 - c) if the student does not live in a joint household within the meaning of the Social Insurance Institution Act during his/her studies, the cost of such accommodation,
 - d) the amount of money the disabled student has to pay for the purchase and maintenance of special equipment, special travel needs and the use of a personal assistant and sign language interpreter,
 - e) the regular medical expenses incurred by the student or a close relative living in the same household due to his/her state of health,
 - f) the number of dependants living in the same household as the student, in particular the number of dependent children,
 - g) the costs of caring for a dependent relative.
- (2) For the purpose of calculating income, the average of the last three months shall be taken into account for income measured on a regular monthly basis and the average of the last twelve months of the last year for other income. At the request of the student, proven future changes in income shall also be taken into account.
- (3) The social status of the student shall be determined by the SWC, taking into account the provisions of § 12 (9) - (10) of the Regulations.

III. FEES AND CHARGES PAYABLE BY STUDENTS

22 § Services free of charge and services for which a fee is charged

(1) The following services shall be available to students participating in state-supported/state scholarship courses (§ 7 (2) of these Regulations):

- a) the first attendance of lectures, seminars, consultations, practical sessions, field exercises, the first attendance of the lectures, seminars, consultations, practical sessions, field exercises necessary for the fulfilment of the educational and study requirements specified in the training programme and for the award of the diploma, the first attendance of the reports, examinations and the one repeat of failed reports or examinations, the taking of the final examination,
- b) vocational college sessions,
- c) use of the facilities of the institution - library and basic library services, laboratory, computer, sports and leisure facilities - and equipment in connection with the free services,
- d) work clothing, personal protective equipment (protective clothing) and cleaning equipment provided for practical training in higher education vocational training, and personal protective equipment (protective clothing) and cleaning equipment in other training,
- e) student counselling,
- f) the first issue of all training-related documents.

(2) Unless otherwise provided by law, the Institution may not charge an administrative service fee for state-subsidised/state scholarship training.

(3) In the framework of state-subsidised/government scholarship training, the student may be charged a fee:

- a) the teaching of the subjects specified in the curriculum of the bachelor's and master's degree programme in Hungarian, taught in Hungarian, at the student's choice, in a language other than Hungarian, taking into account Section 49 (2.a) (b) of the Nftv.
- b) items produced by the means of the institution and provided to the student by the higher education institution and becoming the property of the student (e.g. reproduced aids),
- c) the use of the institution's facilities (library, laboratory, computer, sports and leisure facilities) and equipment outside the scope of free services,
- d) training leading to the acquisition of credits in addition to those which are compulsory or which the institution is obliged to provide under the Nftv,
- e) accommodation in halls of residence.

(4) The student is liable to pay fees:

- a) for third and subsequent examinations in the same subject,
- b) in the case of retaking courses in the same subject,
- c) in the case of a failed final examination,
- d) in the case of an unexcused absence from an examination, and
- e) failure to fulfil or late fulfilment of all the obligations laid down in the Regulations; and
- f) in the event of reissue of documents and certificates requested by the student.

(5) The fees for the services listed in paragraph (3) (a) to (c) shall be determined by the service providers on the basis of a cost price calculation, which shall be approved by the Senate on the proposal of the Chancellor. The fees for taking out additional credit and the fees for the services referred to in paragraph 4 are set out in Annex 1 to these Regulations.

(6) The cumulative amount of the reimbursement fee shall not exceed half of the tuition fee.

23 § Reimbursement of tuition fee/self-finances and payment discounts

(1) Students who participate in the form of training with reimbursement of tuition fee/self-finance shall pay reimbursement of expenses for the purposes specified in § 22 (1) of these Regulations and shall also be subject to the provisions of paragraph (2). Those listed in § 22 (3) and (4) shall pay a fee, as provided for in § 22 (5).

(2) The Senate shall determine the amount of the reimbursement of tuition fee/self-finance per course and per section by 31 May of each year, taking into account the tuition fee and the training allowance. Students participating in a tuition fee/self-finance course are obliged to pay a tuition fee/self-finance per semester via the NEPTUN electronic study system. A training contract must be concluded with the student who is a tuition fee/self-financing student and the deadline for payment of the fee/self-financing must be specified in the contract.

(3) The amount of the reimbursement of tuition fee/self-finance shall be approved by the Senate each academic year and published in the Higher Education Admission Guide issued by the KIM. The amount to be paid by those who pay a pro-rata reimbursement/self-expenditure according to the RSE shall be announced by the SSC in the NEPTUN system. The student must also pay any reimbursement/overheads in excess of the basic fee.

(4) As a condition of enrolment/registration, a student training contract shall be signed and the student paying tuition fees. The student training contract shall contain, in addition to the personal data of the student

a) the name of the course,

b) the amount of the semester's tuition fee/self-finance, and

c) a provision that the amount of the tuition fees may not be changed during the period of the student's student status in respect of the training course referred to in point (a).

The personal data recorded by the body responsible for the registration of the conditions for the Hungarian state scholarship, the purpose, duration and conditions for the transfer of the data are governed by the Nftv. Annex 5.

(5) The amount of the reimbursement of tuition fees/self-finance is the amount of the reimbursement of tuition fees/self-finance established for the respective course and grade.

(6) Students participating in a tuition fee/self-financed course shall have the same rights and obligations as students participating in a state-subsidised course, with the exception of entitlement to state subsidies and discounts.

(7) The institutional rules for transfer or reclassification from the tuition fee/self-financed form of training to the state-supported/state scholarship form of training are set out in § 24 of these Regulations.

(8) The student shall pay the amount of the tuition fee/self-finance in accordance with the procedural provisions set out in Chapter IV.

(9) The pro rata amount of the reimbursement of tuition fees/self-finance paid shall be refunded if the student announces the termination or suspension of his/her student status by 15th of the month in question (pursuant to § 26 (3) of these Regulations).

24 § Mobility between State (part) scholarship and self-financed courses

(1) If a student who has been admitted to a state-supported course terminates his/her student status before the end of his/her studies or continues his/her studies in a self-financed course for other reasons, he/she may be replaced by a student with outstanding academic performance who is pursuing a self-financed course in the same subject at the institution, upon application. In the

case of several students of the same level of performance, the student with the highest cumulative average performance shall be given preference for reclassification.

(2) A student participating in a course supported by a Hungarian state (part) scholarship who has not earned at least 14 credits per semester or has not achieved the weighted average per field of study specified in Annex 2 in the last two semesters in which his/her student status was not interrupted or he/she has not completed part-time studies abroad with the consent of the Institution, and who withdraws his/her declaration of eligibility for a Hungarian state scholarship, shall be reclassified to a self-financed course. The number of credits on which the reclassification is based and the weighted average of the study load per field of study shall be published in these Regulations at least 15 days before the academic year.

(3) The decision to reclassify between the state scholarship and the self-financed form of training shall be taken by 31 July each year, once per academic year. A student shall be reclassified if he/she fails to achieve the weighted average grade point average per field of study as defined in Annex 2 to these Regulations. If the credits for the semester in question are completed after 31 July and the higher education institution has a Hungarian state scholarship place available, the reclassification decision shall be reviewed and, if necessary, amended accordingly. Students should be notified of the decision by post in a decision letter, but information should also be provided via the NEPTUN system, which should include the data on which the reclassification is based. A student who has been reclassified to a course supported by a (part of) a public scholarship shall declare his/her commitment to the conditions of the course at the first registration following the reclassification. The information is handled by the SSC.

(4) When measuring the fulfilment of the minimum requirement, students who have studied at the institution for only one period of study (one semester) and those who were unable to complete their semester due to illness, childbirth or other reasons beyond the student's control shall not be taken into account.

(5) The Institution may extend the period of support for a disabled student by up to four semesters.

(6) The number of students affected by the reclassification shall be determined by subject, branch of study and location.

(7) A student may be transferred to the vacant number of students with state support who:

- a) has earned 50% of the credits prescribed in the recommended curriculum in the last two semesters of enrolment,
- b) has an aggregate adjusted credit index higher than the aggregate adjusted credit index of the student ranked in the bottom fifth of the ranking in the aggregate adjusted credit index list of state-supported students.

This paragraph shall not apply to foreign students studying under contract in self-financed courses at the University of Nyíregyháza.

(8) The number of transferable students pursuant to paragraph (6) shall be determined in the grouping detailed in paragraph (5) and the reclassifications shall be made by subject, by branch of study and by location. For students with the same credit index, the decision shall be identical.

(9) A self-financed student whose number of semesters of public scholarship previously taken exceeds the number of semesters of the respective course of study specified in the KKK by two, or by six in the case of students with disabilities, shall not be admitted to a state scholarship.

(10) Students who have not been reclassified shall continue their studies in the next academic year in the same form of financing as in the previous academic year.

(11) The classification of the students concerned by degree programme, section and establishment and the list of their annual credit record shall be drawn up by the SSC. The Vice-Rector for Education shall take the decision on reclassification and transfer.

(12) If a student requests to be exempted from reclassification on the basis of paragraph (3), he/she may submit a written request for exemption from reclassification no later than the last day of the second semester of the examination period of the academic year in question, the decision on the acceptance of which shall be taken by the Vice-Rector for Education.

Failure to meet the deadline shall be forfeited, and no subsequent submission of the application or additional justification shall be permitted.

(13) A student who is enrolled in a self-financed course may be transferred to a course with a state scholarship only if the student has made a declaration of acceptance. In the absence of such a declaration, the next student in the ranking list shall be transferred to the form of support.

(14) An appeal against the decision to reclassify may be lodged with SLRC within 15 days of receipt of the notification, in the event of a violation of rights.

25 § Other fees

(1) The Institution may also charge an additional service fee for any services that are not related to the fulfilment of the study obligations set out in the training and outcome requirements or curricula. The Senate shall decide on the additional service fees.

(2) If the Regulations require the student to provide information in order to receive student benefits and other benefits, the student shall not be entitled to the benefits in case of failure to do so.

(3) The entitlements and amounts of the fees for special services and other charges for omissions for which the student is responsible are set out in Annex 1 to the Regulations.

26 § Payment of state aid, other fees and tuition fees

(1) The amount assessed to the student liable to pay the tuition/self-finance shall be paid by the student through the NEPTUN system.

For credits taken after the end of the training period, the amount payable is HUF 3,500 per credit taken, but at least 40% of the cost price for the last semester of the course. The amount to be paid at the end of the training period may not exceed 100% of the cost of the course for the last semester of the course. For students admitted to the Professional Pilot / Flight Engineer / Aircraft Driving Higher Vocational Training / Flight Specialist / Flight Engineer self-financed course from September 2023, the amount of the excess of the course cost over the training period shall be included in the training contract concluded with the student.

The student must pay the required tuition fees/self-finance by 30 September for the autumn semester and by 28 February for the spring semester

If the student fails to comply with the obligation set out in paragraph 1 despite two reminders in the Neptun system, the university shall terminate the student's status and the student shall pay the full amount of the semester's tuition fees/self-finance to the institution in one sum.

A student who takes out a student loan must present the relevant contract to the relevant person of the SSC by the last day of the registration week.

The student may apply to enrol in or withdraw from a course during the first two weeks of the academic term. After this period, no enrolment or withdrawal is possible. If the course is to be taken up or withdrawn for reasons for which the student is not responsible for, the student shall not be required to pay a procedural fee.

(2) If all or part of the student's tuition fees/self-finance are paid by the student's employer, the invoice request form must be submitted to the FO by the last working day of the registration week, on the basis of which the invoice will be sent by 30 September or 28 February. No invoice claim can be submitted after that date.

(3) If the student interrupts or terminates his/her studies for any reason, he/she shall still be liable to pay the tuition fee/self-finance fees pro rata temporis. If the student has already paid his/her fees, the institution shall reimburse the pro rata temporis amount. The student must notify the SSC in writing of any interruption or termination, the deadline for which is the 15th of each month. The obligation to pay or the refund shall be rounded up or down to the nearest whole month. In the event of termination of the student's contract, the Rector, with the agreement of the Chancellor, will consider the student's application for a payment by instalments discount on the amount owed.

If the student's status is terminated by the institution due to payment of overdue fees, this does not entail the cancellation of the student's payment obligation and the student is liable to pay the full amount of the semester tuition fee/self-finance. In the case of payment of overdue fees, the institution will initiate formal proceedings.

(4) The payment of additional service fees shall also be made through the NEPTUN system.

(5) Upon enrolment at the institution, the student declares that he/she acknowledges that if he/she has any remaining debts or payment obligations to the institution in the electronic study system, he/she may not initiate a transfer from his/her collective account balance back to his/her own bank account until the payment obligation has been fulfilled.

27 § Use of reimbursements of tuition fees/self-finance, service charges and other payments

(1) The Chancellor shall lay down in an order the general contribution to be paid to the Institution from the revenue from the so-called additional services in addition to the services required to meet the qualification and output requirements. The remainder is distributed among the service providers in proportion to the payments made, which they decide how to use, including the reallocation of any surpluses.

(2) The dormitory fees shall constitute the operating revenue of the Institution.

(3) The amount collected from the fees set out in Annex 1 to these Regulations shall be used in differentiated proportions, according to the following rules, to cover the balance of the amount of the general contribution to the Institution:

a) the amount collected under Item 1 shall constitute the operating costs of the Central Library,

b) the amounts collected under items 2 to 19:

ba.) 35% shall be divided equally between the SWC and the SGB. The amount of the SWC shall be used in accordance with point f) of this paragraph, while the SGB may use it for its operating costs,

bb) 10% shall constitute an institutional operating cost, which may be used to finance any temporary additional tasks related to the management of training and study and other institutional administrative matters,

bc.) 55% to cover the institution's operating expenditure (bills).

c) the amount collected under item 20:

ca) 60% shall be distributed among the Institutions in proportion to the payments made, to be used as Institutional operating expenditure,

cb) 15 % shall constitute an institutional operating cost, which may be used to finance any temporary additional expenditure arising from the management of training and study and other institutional administrative matters,

cc) 25% to cover the institution's operating expenditure (bills).

d) the amount collected under Item 21:

da) 100% shall be used to cover the costs of cleaning, refurbishing and storage of the formal academic gowns.

- e) the amount collected under Items 22 to 32
 - ea) 30% of the amount shall be used to cover the institution's operating costs, which may be used to finance any temporary additional expenditure on training, studies and other administrative expenditure relating to the institution's administrative management,
 - eb) 70% of the operating expenditure (bills) of the institution.
 - f) The Vice-Rector for Education shall propose to the Chancellor the distribution of the amount accruing to the SWC under ba) and of the amount received under bb), cb) and ea).
- (4) The distribution of the amounts received from the payments under Annex 1 by appropriation shall be prepared by the FO on a semesterly basis.

IV. PROCEDURAL RULES

28 § Applications for student grants and benefits and assessment of applications

- (1) Eligible students may submit their applications for social grants, outstanding professional academic and public scholarships to the SWC, addressed to the SSC, on the basis of the criteria for applications set by the SWC.
- (2) Students who are liable for the payment of the tuition fee/self-finance shall submit their applications for the instalment discount or deferment of the payment obligation electronically through the NEPTUN system, in accordance with the application notice.
- (3) The deadline for submitting applications for scholarships based on academic affairs and public activities, as well as for the payment in instalments of the tuition fee/self-finance, is the last working day of the 2nd week of the semester of the academic term, electronically in NEPTUN. Exceptional social assistance can be submitted to the SWC on any day of the academic year. When certifying social status, the student is subject to disciplinary and criminal liability, and the persons involved in the certification are subject to criminal liability. A student who provides false information when establishing his/her social status will be subject to disciplinary proceedings in accordance with the Student Disciplinary and Compensation Rules.
- (4) The competent authority shall decide on the adjudication of applications within 15 working days and notify the applicants within 8 working days.
- (5) Decisions on student benefit cases shall be scheduled so that the portions due in the first month of the semester can be transferred no later than October 10 or March 10. For the remaining months of the academic term, transfers shall be made no later than the 10th day of the month in question.
- (6) In all cases, students shall be informed of the decision of the SWC in writing or by electronic means.
- (7) The provisions of the data protection rules must be observed when using the applications. The assessors of applications shall declare in writing their obligation of confidentiality.

29 § Institutional regulations for applications for the National Scholarship for Higher Education

- (1) Applications for the National Scholarship for Higher Education may be submitted by institutional students who meet the general conditions set out in § 10 of these Regulations and the institutional application conditions announced by the President of the SAC by 15 April each year. Applications prepared in accordance with the call for applications must be submitted in two copies, addressed to the KIM by 1 July each year, to the relevant rapporteur of the SSC.

(2) The applications submitted in two copies, evaluated by the SWC, shall be ranked by the President of the SAC and submitted to the Senate for decision. The institutional ranking shall be communicated to the interested parties by means of a notice, which shall include the possibility of appeal.

(3) Applications shall be submitted by students to the institution's Student Services Centre. The Senate shall decide on the applications of students who have applied for a national higher education scholarship. Following the decision of the Senate, the applications shall be submitted by the President of the SAC to the KIM.

(4) After the Senate has decided on the applications, the student shall be notified by decision in the event of rejection, and the possibilities of appeal shall be indicated.

(5) If more than one institution proposes to recognise the same person, the student shall receive a national higher education scholarship from the institution with which he/she first established a student status.

(6) Following the Minister's decision, the SWC and the students concerned shall be informed of the national higher education scholarships. The list of scholarship recipients shall be published on institutional notice boards and in newspapers, and information shall be given to the Senate, whose president shall ensure that the award decisions are handed over to the public.

(7) Scholarships awarded for a given academic year may be paid only in that academic year. If the student's student status is terminated or suspended for any reason, the national higher education scholarship shall cease to be paid to the student as from the date of termination or suspension. In the case of studies which end in an odd semester of study according to the period of study, the entitlement to a national higher education scholarship shall not cease if the student is already continuing his/her studies in the second semester of the academic year in question.

(8) If in the case of a student who has applied for a national higher education scholarship but has been rejected, it has been established - in the course of a legal remedy procedure - that the student is eligible for the national higher education scholarship but has not been awarded it due to an institutional procedural error, the KIM shall be entitled to award the student a national higher education scholarship. In this case, the student cannot be taken into account when determining the amount of the national higher education scholarship, and the institution is obliged to pay the scholarship to the student from its own income.

30 § Applications for dormitory places

(1) Students may be provided with dormitory accommodation if they are eligible as defined in the "D" and the Regulations.

(2) Admitted students shall be entitled to dormitory accommodation after notification of the admission decision.

(3) The conditions of application for admission to residence halls shall be announced by the Residence Hall Committee.

31 § Financial management, control and reporting

(1) The Chancellor shall regulate the financial accounting and record-keeping of state aid and additional service fees in the institution by issuing instructions.

(2) The rector shall have the internal auditor, in the course of his periodic audit, examine as a priority the order of the establishment, payment and registration of state support, fees and the use of the fees.

(3) At the end of each academic semester, the President of the SWC shall, on the basis of a written statement from the Chancellor, provide the SWC with detailed written information on

the use of the budget allocated for student grants under "D". The President of the SWC shall prepare an institution-wide evaluation and report to the Senate.

32 § Remedies

(1) In the event of a violation of the rights of a student, the student may appeal to the Student Legal Redress Committee (SLRC) of the institution within 15 days of the decision or the decision or failure to take action (hereinafter jointly referred to as the "decision").

(2) The procedure of the SLRC shall be governed by the provisions of the Student Legal Redress Regulations.

33 § Incorrect payment of fees

(1) If a student pays to the Institution an amount in excess of the amount specified for him/her, his/her payment shall be treated as an erroneous payment.

(2) The student may report the fact of an erroneous payment to the Head of the SSC, who shall verify the fact within 8 working days.

(3) Within 30 days of the confirmation of the erroneous payment, the amount paid in error shall be refunded to the student, which shall be arranged by the competent lecturer of the SSC.

(4) If the student does not exercise the right provided for in paragraph (1) within 6 months of the due date of the payment, he/she may not claim the refund.

34 § Information obligations

(1) Students at the institution shall be informed in writing, by means of advertisements, of the allowances and reimbursements which affect them and of their reclassification.

(2) Specific forms of information:

a) the Higher Education Admission Guide and the Institutional Guide, which shall be published each academic year, where information shall be given about the following year as well,

b) institutional notice boards, newspapers, etc.,

c) making these Regulations available to students (on the website, in the library, in the institutional offices and at the Student Government Board),

d) NEPTUN news,

e) the provisions on payment of fees for students enrolled in the tuition fee/self-financed form of study for the first semester shall be laid down in a written contract with the student.

35 § Payment of fees and support for students of foreign nationality

(1) Students of foreign nationality may participate in the form of fee-paying, self-financed courses on the basis of an institutional contract or under the Stipendium Hungaricum scholarship programme, unless otherwise provided for in these Regulations.

(2) The support of students of foreign nationality and the fees and reimbursements to be paid by them shall be governed primarily by the contracts concluded with the students.

(3) Foreign students are also subject to the provisions on default and late procedure fees.

V.
FINAL PART

- (1)** The present Regulations were adopted by the Senate of Nyíregyháza College by Resolution RH/26-115/2012 (16 October 2012), effective 18 October 2012. At the same time, the Regulations on Fees and Allowances for Students of Nyíregyháza College, adopted by the Senate by Resolution RH/40-2/2010, as amended several times, shall be repealed.
- (2)** The present Regulations were amended by the Senate of Nyíregyháza College by Resolution RH/41-117/2013 (17 September 2013), effective 19 September 2013, with the effect that Section 4 (2) shall enter into force on 1 December 2013.
- (3)** The present Regulations were amended by the Senate of Nyíregyháza College by Resolution RH/41-188/2013 (17 December 2013), with effect from 19 December 2013.
- (4)** Annex 1 of these Regulations was amended by the Senate of Nyíregyháza College by Resolution RH/61-32/2014 (8 April 2014), effective 10 April 2014.
- (5)** The present Rules were amended by the Senate of Nyíregyháza College by Resolution No. IHK/111-4/2015 (29 January), effective 2 February 2015.
- (6)** The present Rules were amended by the Senate of Nyíregyháza College by Resolution No. IHK/111-62/2015 (31 March 2015), effective 2 April 2015.
- (7)** The present Regulations were amended by the Senate of Nyíregyháza College with effect from 30 July 2015, by Resolution No. IHK/111-123/2015 (28 July).
- (8)** The present Regulations were amended by the Senate of Nyíregyháza College with effect from 22 October 2015, by Resolution No. IHK/111-150/2015 (20 October).
- (9)** The present Regulations were amended by the Senate of Nyíregyháza College with effect from 17 December 2015, by Resolution No. IHK/111-210/2015 (15 December).
- (10)** The present Regulations were amended by the Senate of the University of Nyíregyháza with effect from 16 June 2016, by Resolution No. IHK/37-103/2016 (14 June). Paragraph 24 (3) of the present Regulations "A student who does not achieve the weighted average of studies per field of study according to Annex 10 of Government Decree 87/2015 (IV.3.) shall be reclassified." shall enter into force on 1 September 2016.
- (11)** The present Regulations were amended by the Senate of the University of Nyíregyháza with effect from 28 July 2016, by Resolution No. 37-143/2016 (26 July 2016).
- (12)** The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 27 July 2017, by Resolution No. 34-103/2017 (25 July) of the Chamber of Commerce and Industry.
- (13)** The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 21 September 2017, by Resolution No. IHK/34-129/2017 (19 September 2017).
- (14)** The present Regulations were amended by the Senate of the University of Nyíregyháza with effect from 26 July 2018, by Resolution No. IHK/93-64/2018 (24 July 2018).
- (15)** The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 26 April 2019, by Resolution No. 89-48/2019 (24 April) of the Chamber of Commerce and Industry.
- (16)** The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 28 May 2020, by Resolution No. IHK/23-43/2020 (26 May).
- (17)** The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 22 October 2020, by Resolution No. IHK/23-113/2020 (20 October 2020).
- (18)** The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 2 March 2021, by Resolution No. 25-19/2021 (26 February 2021) of the Chamber of Commerce and Industry.

(19) The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 16 December 2021, by Resolution No. 25-205/2021 (14 December 2021) of the Chamber of Commerce and Industry.

(20) The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 19 May 2022, by Resolution No. IHK/24-70/2022 (17 May 2022).

(21) The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 21 July 2022, by Resolution No. IHK/24-102/2022 (19 July 2022).

(22) The present Regulations were amended by the Senate of the University of Nyíregyháza with effect from 1 September 2022, by Resolution No. IHK/24-109/2022 (5 August 2022).

(23) The present Rules were amended by the Senate of the University of Nyíregyháza with effect from 20 July 2023, by Resolution No. IHK/44-140/2023 (18 July).

Nyíregyháza, 18 July 2023.

On behalf of the Senate:

Dr. György Szabó
Rector

FEES

Title	Sum
1. Library late charges per document unit, per day	50 Ft
2. Repeat remedial exam fee (3rd exam in a subject) or repeat of a successful exam once every six months	2 000 Ft
3. Fee for each additional revision test (one subject, each additional revision test)	2 500 Ft
4. Replacement of a validation sticker or lost student card	3 500 Ft
5. Late enrolment/registration for current academic semester	3 500 Ft
6. Failure to provide registration data on time (social security number, tax number, etc.)	2 000 Ft
7. Replacement of practical grade in the case of repeated enrolment	2 000 Ft
8. Unjustified absence from an exam	2 000 Ft
9. Replacement of Neptun or network password	2 000 Ft
10. Delayed registration fee for a single subject and for each additional subject	2 000 Ft 500 Ft
11. Late choice of specialisation (paper-based choice)	2 500 Ft
12. Fees for courses taken and not taken per credit, for repeat courses The maximum amount is 30.000 Ft and is not payable if the student has only one course not completed in the semester in question.	1 500 Ft
13. Submission of thesis after the deadline (within 5 working days)	2 500 Ft
14. Making up a failed final examination	6 000 Ft
15. Late payment of tuition fee/self-finance	4 000 Ft
- Inclusion of subjects beyond the KKK, (more than 10%) or extra-specialisation subjects and extra credit fee, per credit.	3 500 Ft
- As a visiting student per credit	6 000 Ft
- For each credit in a partial knowledge course	6 000 Ft
16. Ceremonial academic gown admission for diploma ceremony	3 000 Ft
17. Submitting an application to become a visiting student	6 000 Ft
18. Duplicate certificate	10 000 Ft
19. Certificate Supplement duplicate	10 000 Ft
20. Replacement of credit certificate	1 500 Ft
21. Verification of subject description per subject	500 Ft
22. Official certificate, for previously enrolled student with no legal status	1 500 Ft
23. Student status certificate, in a foreign language (English)	2 500 Ft
24. Extract from the transcript of records, in Hungarian (per page)	1 000 Ft
25. Extract of transcript of records, extract of certificate in foreign language (English) (per page)	2 000 Ft
26. Translation of a diploma obtained before 2006 into a foreign language (English)	10 000 Ft
27. Replacement certificate	2 000 Ft
28. E-learning digital course notes (per course)	6 000 Ft
29. Foreign language courses for foreign students outside a scholarship programme per credit	15 000 Ft
30. Fees for submitting student application	1 500 Ft

Annex nr. 2**Weighted grade point average for reclassification in the academic year 2022/2023**

	A	B
	Field of Trainig	Weighted Grade Avarage
1	agruculture	2,5
2	humanities	2,8
3	economics	2,5
4	computer scinece	2,5
5	engineering	2,5
6	art mediation	2,8
7	pedagogy	2,5
8	sport sciences	2,5
9	social sciences	2,5
10	natural sciences	2,5