

**UNIVERSITY OF NYÍREGYHÁZA
NYÍREGYHÁZA**



NYÍREGYHÁZI
EGYETEM
· 1914 ·

STUDENT DISCIPLINARY AND COMPENSATION RULES

Accepted:
18 April 2023, in effect from: 1 May 2023

INTRODUCTION

The University of Nyíregyháza's (hereinafter referred to as: "University") Senate, on the basis of the authority granted by Act CCIV of 2011 on National Higher Education (Nftv.), hereby determines the University's Student Disciplinary and Compensation Rules as follows:

Scope of the Rules

(1) The University's Student Disciplinary and Compensation Rules (hereinafter referred to as the Rules) shall extend to the disciplinary and compensation cases of Hungarian students (hereinafter referred to as: students) and - unless otherwise provided by law or international agreement - foreign students (hereinafter referred to as: students) who attend full-time and part-time (evening and correspondence) of all bachelor's, master's, higher education, further education, and continuing education courses at the university.

(2) The scope of the Rules shall also cover disciplinary and compensation offences committed by students in the "Sandra" Hotel and the Campus Dormitory.

Part One

RULES ON DISCIPLINARY PROCEEDINGS

I. GENERAL PROVISIONS

Disciplinary offences

1. §

(1) A student who culpably and seriously fails to comply with the obligations laid down by law or university regulations, or who engages in conduct unbecoming for a student, commits a disciplinary offence and may therefore be subject to disciplinary sanctions by written decision.

(2) A student's conduct shall be deemed to be unbecoming if the conduct or behaviour of the student seriously offends the moral authority of the University or is incompatible with the higher moral standards that may be expected of a student of the University.

(3) Any misconduct which is subject to adverse consequences under the Academic and Examination Rules shall not be considered a disciplinary offence.

(4) No disciplinary proceedings may be instituted if one month has passed since the disciplinary offence was brought to the knowledge of the declarer or five months have passed since the offence was committed. In this regulation's context, knowledge of the offence means the moment when the person entitled to initiate disciplinary proceedings becomes aware of the circumstances giving rise to the proceedings.

(5) Where criminal proceedings are pending against the student in the same case, the time limits laid down in paragraph (4) shall be calculated from the date of the final conclusion of the criminal proceedings.

(6) If criminal proceedings are pending against the person subject to disciplinary proceedings in the same case, the disciplinary proceedings shall be suspended until the final conclusion of the criminal proceedings or, if the person subject to disciplinary proceedings cannot be heard or attend the hearing for reasons beyond his/her control, until the impediment has ceased at the latest.

Disciplinary penalties and measures

2. §

(1) A student may be subject to the following disciplinary sanctions by disciplinary decision:

- a) reprimand;
- b) severe reprimand,
- c) reduction or withdrawal, for a period of up to six months, of the benefits and allowances provided for in the rules on Fees and Allowances for students of the University of Nyíregyháza,
- d) suspension from further studies for a fixed period, up to two semesters at the maximum,
- e) exclusion from the University.

(2) No social assistance may be withdrawn as a disciplinary sanction as defined in paragraph 1 point (c).

(3) During the period of the disciplinary sanction stated in paragraph (1) point (d), the student's status as a student shall be suspended.

(4) The penalty stated in paragraph (1) from point (d) to (e) shall entail the permanent or temporary withdrawal of the benefits and privileges associated with the student status.

(5) The initiation of disciplinary proceedings or the imposition of disciplinary sanctions shall not be influenced by the student's academic performance.

(6) In determining the disciplinary sanction, all the circumstances of the offence, in particular the number of persons harmed, the consequences, the repetition of the offence and the seriousness of the offence, shall be taken into account.

(7) The provisions of this Section shall also apply in the Sandra Hotel and the Campus Dormitory, with the exception provided for in paragraph (1) point (d). In lieu of the punishment provided for in paragraph (1) point (e), a punishment of expulsion from the dormitory may be imposed.

(8) Instead of imposing a disciplinary sanction, a written warning may be imposed, with the proceedings being terminated, if the disciplinary offence committed is so minor in view of all the circumstances of the case, in particular the person of the student, the motive for his/her act and the manner in which it was committed, that the imposition of the mildest disciplinary sanction is unnecessary.

(9) By means of a warning, the person entitled to initiate disciplinary proceedings shall draw the student's attention to the impropriety of his conduct and to the need to refrain in the future from any act which could give rise to further disciplinary proceedings.

(10) A written warning is not a disciplinary sanction, but it may be appealed against in accordance with the provisions of these Rules.

(11) The fact of the disciplinary sanction shall be entered on the student's record.

3. §

(1) In cases not regulated in Part One of these Rules, the provisions of Act CL of 2016 on the General Administrative Procedure shall apply correspondingly to the clarification of the facts, the calculation of time periods, the certification, the form of certification, content and communication of the decision, the correction, replacement, amendment, modification or revocation of the decision upon request or ex officio.

Exemption from disciplinary sanctions

4. §

(1) A student shall be exempted from the adverse consequences of disciplinary sanctions without any request and without a decision to that effect:

a) in the case of disciplinary sanctions under Article 2 paragraph (1) point (a)-(b), after five months from the date on which the decision becomes final;

b) in the case of a disciplinary sanction under Article 2 paragraph (1) point (c), on the expiry of the sentence imposed in the final decision;

c) in the case of a disciplinary sanction under Article 2 paragraph (1) point (d), upon expiry of the period of suspension.

(2) Upon written application by the student, the Committee of First Instance in a disciplinary case may, taking into account particularly justifiable circumstances, exempt the student from the adverse consequences of the disciplinary sanction before the time limit specified in paragraph (1) from points b) to c).

(3) In the case of expulsion, the Disciplinary Subcommittee may, at the request of the former student, adopt a decision granting relief, provided that at least three years have elapsed since the decision became final.

(4) In the case of exemption, the disciplinary decision shall be deleted from the register. Such deletion shall be effected by noting the fact of the discharge on the decision placed in the student's personal file by the Committee of First Instance.

II. THE DISCIPLINARY AUTHORITY

5. §

(1) The Vice-Rector for Educational Affairs may order the initiation of disciplinary proceedings in academic matters, and the Chancellor may order the initiation of disciplinary proceedings regarding to dormitory and other matters.

(2) The disciplinary authority shall be exercised in the first instance by the Disciplinary Subcommittee of the Student Affairs Committee (hereinafter referred to as the "Disciplinary Subcommittee").

(3) The disciplinary authority in the second instance shall be exercised by the Student Appeals Committee.

6. §

- (1)** May not participate in the exercise of disciplinary rights the person who:
- a) from whom an impartial assessment of the case cannot be expected,
 - b) or according to Ptk. 8:1 § (1), paragraph 1, point 1, is a close relative of the student subjected to the proceedings
- (2)** The provision on the exclusion from the exercise of disciplinary rights shall also apply to the recording secretary.
- (3)** Any person who has a conflict of interest shall immediately declare it to the chairman of the Disciplinary Subcommittee.

7. §

- (1)** The membership of the Disciplinary Sub-Committee and the appointment of its members shall be laid down in the Rules of Procedure of the Disciplinary Subcommittee.

III. THE DISCIPLINARY PROCEDURE

Initiation of disciplinary proceedings

8. §

- (1)** Disciplinary proceedings shall be initiated upon notification or on the basis of official information.
- (2)** Disciplinary proceedings may be ordered by the Vice-Rector for Educational Affairs in academic matters, by the Chancellor in regards to dormitory matters and in other matters, and shall be sent to the Chairman of the Disciplinary Subcommittee with a written notification to the student subject to the proceedings.
- (3)** The disciplinary measure shall contain the name, address, and the name of the faculty of the student subject to disciplinary proceedings, as well as a brief description of the act on which the proceedings are based.
- (4)** The disciplinary proceedings shall be completed within one month from the date of the order, except for the cases provided for in Article 1 paragraph (6). In exceptional cases, where the case requires it, the time limit may be extended on the first instance order by an additional 15 days.

9. §

- (1)** If, in the course of disciplinary proceedings, there is a reasonable suspicion that a criminal offence has been committed, the Rector shall, on the recommendation of the Chancellor or the Vice-Rector for Educational Affairs, file a complaint with the relevant authorities.
- (2)** If the seriousness of the disciplinary offence makes it necessary or justifies it, the student may be banned from visiting the university institutions and using its services for the duration of the disciplinary proceedings, which shall be decided by the Disciplinary Subcommittee.

(3) The rules of procedure for the preparation of the disciplinary proceedings shall be laid down in the Rules of Procedure of the Disciplinary Subcommittee.

(4) During the disciplinary proceedings, the student shall be heard and shall be given the opportunity to present his/her views and defence. The person entitled to be heard may also be the person who ordered the disciplinary proceedings. A record of the hearing shall be taken and shall be kept by the person entitled to hear the case. If, at the hearing, the student denies the misconduct alleged against him or if the clarification of the facts otherwise justifies it, a hearing shall be held. The student must be invited to the hearing.

The disciplinary hearing

10. §

(1) The three-member board (hereinafter referred to as "the Board") which shall hear a specific disciplinary case shall consist of the Chairman of the Disciplinary Subcommittee or an employed member delegated by him (who shall also be the Chairman of the Board) and two members of the Subcommittee (one employed member, one student delegated by the Student Government Board).

(2) The disciplinary hearing shall be scheduled in such a way that the parties concerned receive notice of it at least five days before the hearing, unless the circumstances of the case indicate otherwise. The Director of the institution concerned shall be informed in writing of the initiation of disciplinary proceedings.

(3) The University's legal representative may also be involved in the work of the Disciplinary Subcommittee as an adviser.

(4) The Chairman of the Disciplinary Subcommittee shall provide the secretary of the Disciplinary Subcommittee, who cannot hold voting rights in the case.

11. §

(1) The student under the procedure, the witness and the expert shall be notified in writing of the hearing. The notification shall state the name of the student subject to disciplinary proceedings, the place and time of the disciplinary hearing, and the matter to be heard and the capacity in which the addressee is to be heard. The attention of the person notified shall be drawn to the fact that he/she should bring his/her identity card or any evidence relevant to the case.

(2) The student subject to disciplinary proceedings shall be informed in the notification that he/she has the right to submit his/her defence in writing. It shall be indicated that the student has the right to choose legal representation and that his/her absence will not prevent the hearing and the decision being made.

(3) A legal representative (lawyer) may be appointed to defend the student subject to the proceedings.

(4) Rights of the student and the legal representative:

- a) have access to the procedural documents;
- b) to submit proposals;
- c) to put questions to witnesses and experts.

12. §

(1) The disciplinary hearing shall be conducted by the Chairman of the Board. The chairman shall ensure that the provisions of these Rules are observed, that the order of the hearing is preserved and that the persons participating in the proceedings may exercise their rights.

(2) If a student subject to disciplinary proceedings fails to appear in spite of having been notified to do so, without any excuse, the disciplinary hearing may be held in his/her absence.

13. §

(1) Disciplinary hearings shall be open to the public, but the Disciplinary Subcommittee may exclude the hearing or part of the hearing from the public because of public interest or at the request of the student subject to disciplinary proceedings.

(2) The Chairman of the Disciplinary Board shall, after taking the number of witnesses present into account and verifying their identity, if there are no obstacles to the hearing, ask the witnesses to leave the room. The chairman shall then present the facts on which the disciplinary hearing is based on and the Board shall hear the student who is subjected to the proceedings.

(3) During the hearing of the student subject to disciplinary proceedings, other students subjected to the same disciplinary proceedings who have not yet been heard, as well as witnesses, shall not be present. A witness who has not yet been heard may not be present during the hearing of other witnesses or experts.

(4) If the student subject to disciplinary proceedings admits at the hearing to having committed the disciplinary offence and there is no doubt about the admission, further evidence is not required to be presented.

(5) If further evidence is required, the Board shall hear the witnesses, the expert if necessary, and present the documents and other evidence obtained.

(6) The witness shall be asked whether he is concerned or biased in the case, warned of his obligation to tell the truth and of the consequences of perjury.

(7) If the testimony of the witness contradicts the defence of the student subject to disciplinary proceedings or the testimony of other witnesses, an attempt shall be made to clarify this, if necessary by confrontation.

(8) If the matter has not been clarified at the hearing, a further hearing shall be held within the next eight days following the hearing.

14. §

(1) A record shall be taken of the disciplinary hearing. The record shall be signed by the Chairman of the Board and the keeper of the record.

(2) The record shall be made known to the persons heard, who shall be obliged to state whether they agree with the record. In the event of disagreement, the person heard may request that the record be supplemented or corrected. The statement shall be recorded in the record.

(3) The record shall be attached to the disciplinary file.

(4) If the record is based on an audio recording of the hearing, it shall be made in writing within three working days.

The disciplinary decision

15. §

- (1)** The Disciplinary Board shall take its decision by a resolution (hereinafter referred to as "the resolution"), on behalf of the Disciplinary Subcommittee, after the evidentiary procedure, in closed session, by a simple majority of votes. Only the members of the Board and the secretary may be present in closed session.
- (2)** The resolution may be a decision imposing disciplinary sanctions or terminating disciplinary proceedings.
- (3)** The Board may base its decision only on evidence directly examined at the disciplinary hearing. Facts not proved beyond reasonable doubt may not be assessed against the student subject to disciplinary proceedings.
- (4)** The resolution shall state in the introductory part the case number, the name of the student against whom disciplinary proceedings have been ordered, the place and time of the disciplinary hearing and whether the hearing was public. (the sample document of the resolution can be found as the number 1 attachment).

16. §

- (1)** A resolution imposing a disciplinary sanction shall be made if the Board finds that the student subject to the proceedings has committed a disciplinary offence and therefore considers it necessary to impose a disciplinary sanction on him/her.
- (2)** The operative part of the resolution imposing a penalty shall contain:
 - (a) the name and other personal details of the student who has been disciplined;
 - b) the name of the disciplinary offence committed;
 - c) the disciplinary penalty applied;
 - d) information on the possibility of submitting a request for legal remedy and the deadline for submitting it.
- (3)** The reasons for the resolution imposing the disciplinary sanction shall be concise:
 - (a) the facts established;
 - (b) an indication and assessment of the evidence;
 - (c) an explanation of the offence committed and the degree of culpability of the student in committing it;
 - (d) the mitigating and aggravating circumstances taken into account in imposing the sentence;
 - (e) a reference to the provisions on which the disciplinary penalty was based.

17. §

- (1)** The Board shall take a termination decision if:
 - a) the act committed is not a disciplinary offence or was not committed by the student subject to the proceedings;

- b) the disciplinary offence cannot be proved;
- c) the student's guilt cannot be established;
- d) the disciplinary offence is time-barred;
- e) the act on which the proceedings are based has already been finally disposed of by disciplinary proceedings;
- (f) the Disciplinary Subcommittee applies a written warning to the student instead of a penalty.

(2) The operative part of the termination resolution shall include:

- a) the name and other personal details of the student subject to disciplinary proceedings;
- b) the disciplinary offence for which the disciplinary proceedings were ordered;
- (c) a statement that the disciplinary proceedings have been terminated;
- (d) the reason for the termination;
- (e) a reference to the application of a written warning, if such a decision is taken;
- (f) information on the possibility of submitting an appeal and the time limit for submitting it.

(3) The reasons for the termination decision shall briefly state the facts and evidence established. It shall state the reasons which led the Disciplinary Board to terminate the proceedings. Reference shall be made to the point in paragraph 1 on which the termination of the disciplinary proceedings was based.

18. §

(1) The Chairman of the Board shall announce the disciplinary resolution adopted in closed session.

(2) During the announcement, the operative part of the resolution, as written in closed session, shall be read out and the essence of the reasons for the resolution shall be stated.

(3) After the decision has been announced, the Chairman of the Board shall draw the attention of the student entitled to submit an appeal to the possibility of submitting an appeal.

(4) The disciplinary resolution shall be communicated to the absent student concerned by means of notification.

19. §

(1) The resolution of the Disciplinary Subcommittee shall be recorded in writing within three working days of its publication.

(2) The appropriate number of copies of the written disciplinary resolution shall be signed by the Chairman of the Board.

(3) The resolution shall also be delivered to the student and the defence counsel, even if it has already been communicated to them by publication.

(4) The Disciplinary Subcommittee may not change its published resolution. It may, however, correct errors not related to the merits of the decision (errors in names, numbers, arithmetic or other similar errors), provided that they do not affect the merits of the case. There is no right of appeal against the correction.

Remedies

20. §

- (1)** The student subject to disciplinary proceedings, or the student's defence counsel, may submit a request for a suspensive remedy against the decision on the merits of the first instance in accordance with the provisions of the Student Redress Rules.
- (2)** A student who is notified of the Board's resolution at the disciplinary hearing by way of a notice may immediately announce his/her appeal, waive his/her right to appeal or request time to think about the matter.
- (3)** An appeal against the resolution on the merits at first instance may also be submitted by the disciplinary proceedings instigator as specified in paragraphs (1) to (2).
- (4)** In the event of failure to comply with the time limit for submitting an appeal, a justification may be sought in accordance with the provisions of the Student Redress Rules.

21. §

- (1)** An appeal against a resolution passed in the course of disciplinary proceedings shall be submitted to the Disciplinary Subcommittee of the Student Redress Committee (hereinafter referred to as SRC).
- (2)** The Chairman of the Disciplinary Subcommittee shall submit the appeal, together with the documents generated in the first instance proceedings, to the Chairman of the SRC without delay after the expiry of the deadline for submitting the appeal.
- (3)** The provisions of the Student Redress Rules shall apply accordingly to the procedure of the SRC as a disciplinary committee of the second instance.
- (4)** The adjudicator of the appeal shall not be
 - a) who made the decision being appealed for or who failed to make the decision,
 - b) who is a close relative of the person referred to in point (a),
 - c) who cannot be expected to give an objective ruling on the case.
- (5)** The SRC, as a second instance Disciplinary Committee, may in its proceedings take the following decisions of second instance:
 - a) reject the application,
 - b) order the person who has failed to take a decision to make a decision,
 - c) reverse the decision of first instance,
 - d) annul the decision of the first instance and order the Disciplinary Subcommittee at first instance to conduct new proceedings.

Finality of the resolution

22. §

- (1)** Only final resolutions may be enforced.

(2) The resolution of first instance shall become final on the date on which:

(a) the persons entitled to submit the appeal have declared that they do not wish to appeal or have withdrawn their appeal,

(b) the time limit for submitting an appeal has expired without an appeal having been submitted.

(3) The resolution of the second instance shall be final upon notification. The final decision shall be enforceable unless the student has applied for judicial review.

(4) The final resolution shall be endorsed with a statement that the resolution is final and enforceable and the date on which it became final.

(5) The final resolution shall be registered. A copy of the resolution shall be placed in the student's personal file.

Management of final disciplinary resolution

23. §

(1) If the decision of the Disciplinary Subcommittee becomes final in the first instance, the resolution shall be sent by the Chairman of the Disciplinary Subcommittee to the person entitled to order disciplinary proceedings.

(2) The final decision of the second instance shall be sent by the Chairman of the SRC to the Chairman of the Disciplinary Subcommittee of the first instance and to the person entitled to impose disciplinary proceedings.

(3) The Chairman of the Disciplinary Subcommittee shall arrange for the final disciplinary resolution to be received by all concerned and placed in the student's personal file.

(4) The final disciplinary resolution shall be sent to all administrative and economic (Chancellery) departments responsible for the implementation of the disciplinary sanction (e.g. in the case of withdrawal of benefits, reduction, suspension or expulsion) and to the directors of the institution concerned.

Initiation of a re-opening procedure

24. §

(1) If a student becomes aware, after the decision has become final, of facts, data or other evidence which existed before the decision was made, which have not yet been adjudicated in the proceedings and which are relevant to the decision, he/she may submit a request for re-opening within 15 days of becoming aware of the fact, data or other evidence, provided that if it had been adjudicated, it could have resulted in a more favourable decision for the student.

(2) The request for a re-opening shall be submitted to the Chairman of the Disciplinary Subcommittee of first instance. The Disciplinary Subcommittee of first instance shall decide on the application.

Part Two

RULES ON COMPENSATION PROCEDURE

I. General provisions on liability for damage

25. §

(1) If a student unlawfully causes damage to the University or the organiser of the practical training in connection with the performance of his/her study obligations, the student shall - in accordance with the exception provided for in paragraph (2) - be liable in accordance with the rules of the Civil Code (hereinafter referred to as the Civil Code).

(2) The amount of compensation may be as follows:

a) In the case of negligent damage, the amount of compensation may not exceed fifty per cent of one month's minimum compulsory wage (minimum wage) applicable on the day of the damage.

b) In the case of intentional damage, the student shall be liable to pay compensation for the entire damage, and may also be liable to disciplinary sanctions.

c) The student shall be fully liable to pay compensation for any loss or damage caused to property received by means of a list or receipt for return or accountability, provided that the property is kept in his/her permanent custody, used exclusively or handled. He shall be exempt from liability if the shortage is due to an unavoidable cause.

(3) In the event of liability for damages, payment in instalments may be authorised in justified cases at the request of the student. This may be provided for by the resolution of the court of first or second instance.

(4) The University, the organiser of the practical training, shall compensate the student for any damage caused to the student in connection with the student's student status and practical training in accordance with the provisions of the Civil Code.

(5) If the student has entered into a student contract, the provisions of the Vocational Training Act shall apply to the compensation of the damage caused to the organiser of the practical training or to the student.

(6) In other matters of material liability, the provisions of the Civil Code Act on compensation for damages shall apply.

Persons exercising the right to compensation

26. §

(1) The Chancellor shall exercise the right of compensation in the first instance in the case of damage caused by a student at the University.

(2) The right to compensation shall be exercised in the second instance by the Student Redress Committee.

(3) Compensation decisions (simplified compensation) may be taken without the student being heard in cases where the student is liable for damage to the property he/she has received (e.g. for a lost library book). However, the student may also exercise the right of appeal in such cases.

(4) Simplified compensation shall also be applied in the case of damage not exceeding fifteen thousand Hungarian forints, if the student acknowledges the damage and its extent in the report of the damage.

(5) The compensation for the damage suffered by the student at the University shall be decided in the first and second instance by the persons specified in paragraphs (1) and (2).

(6) In cases of compensation for damages, a decision in the first instance shall be taken within 30 days. Exceptionally, where the case requires it, the time limit may be extended by the decision-maker at first instance by a further 15 days.

II. Rules governing the compensation procedur

Notification and assessment of the claim for compensation

27. §

(1) A record shall be made of the damage caused by the student as defined in these Rules, unless it falls within the scope of the simplified compensation provided for in Article 26 paragraph (3). This shall also be signed by the student who caused the damage, with a declaration attesting to his/her acknowledgement of the fact of the damage and his/her undertaking to compensate for the damage. The statement must be documented in the record. A record of the damage caused shall be drawn up by the head of the department which has suffered the damage.

(2) The record of the damage shall be sent and given to the Chancellor.

(3) In the case of damages exceeding fifteen thousand Hungarian forints, or if the student so requests, the person exercising the right to compensation shall hear the student. A record of the hearing shall be made.

(4) The resolution on compensation shall contain:

(a) the name of the person exercising the right to compensation,

b) the number and date of the decision,

c) in addition to the personal details of the student who caused the damage, the decision shall specify the damage caused, the amount of compensation, the possible payment in instalments, and a reference to the possibility of a suspensive remedy,

(d) the reasons for the resolution part shall describe in detail the damage caused, the basis on which the compensation decision was taken, the circumstances taken into account and the provisions on which the compensation resolution is based.

28. §

(1) A student may apply in writing to the Chancellor for compensation for damage suffered by him/her at the University. The application shall describe in detail the nature of the damage, the circumstances in which it arose, its estimated value or, if known, its actual value.

(2) The person designated by the Chancellor shall examine the content and circumstances of the student's application in cooperation with the department concerned and shall propose a decision. The assistance of other departments may be requested as necessary and the applicant student shall be

heard. The Chancellor shall decide on the application taking into account the findings of the investigation. The Chancellor shall record his/her decision in a resolution.

Redress procedure

29. §

(1) The student may apply to SRC for a suspension of the first instance decisions on the damage caused by the student or the damage suffered by the student within 15 days of the notification of the decision, in accordance with the Student Redress Rules.

(2) The SRC shall make its decision in the second instance in accordance with the provisions of the Student Redress Rules, following the procedure set out therein.

(3) The student may apply for judicial review against the decision of the SRC in the second instance in accordance with the provisions of the Student Redress Rules. The student shall be informed of this in the resolution of the second instance.

Handling of final resolutions on compensation

30. §

(1) The provisions of § 22 shall apply accordingly to the finality of compensation decisions.

(2) The final resolution on compensation shall be sent to the parties concerned through the first instance decision-maker on the compensation.

(3) The final resolution on compensation shall be sent, in addition to the student concerned, to the department where the damage occurred, to all administrative and economic departments responsible for the collection and payment of compensation and for the registration thereof, and to the directors of the institutions concerned.

(4) A copy of the compensation resolution shall also be placed in the student's personal file.

FINAL PART

31. §

(1) The present Student Disciplinary and Compensation Rules have been approved by the Senate of the University of Nyíregyháza by its resolution No. IHK/44-40/2023 (18 April). The Rules shall enter into effect on 1 May 2023, at the same time the Student Disciplinary and Compensation Rules approved by the Senate of the Nyíregyháza College of Higher Education by Resolution No. RH/48-74/2009 (29 September) and amended several times shall be repealed.

Nyíregyháza, 18 April 2023.

On behalf of the Senate:

Dr. György Szabó

Rector

**University of Nyíregyháza
Disciplinary Subcommittee**

4400 Nyíregyháza, Sóstói u. 31/b.

..... (name)
..... (year) faculty student

Case No.:

The Disciplinary Subcommittee of the University of Nyíregyháza in the disciplinary case of student year major, at the public/closed disciplinary hearing held on day of month ato'clock in building, room, has decided and announced the following

RESOLUTION

The Disciplinary Subcommittee of the University of Nyíregyháza found the yearfaculty student (birth name:, address:, mother's name:) liable for the violation of Section 55 of Act CCIV of 2011 on National Higher Education (Nftv.) (.....) and imposed the Nftv. § 55 paragraph (2)

- a) reprimand
 - b) severe reprimand
 - c) reduction or withdrawal, for a period of months, of the benefits and allowances provided for in the Rules on Fees and Allowances
 - d) Suspension from studies for a definite amount of time – semester (..... academic year semester)
 - e) Expulsion from the university/dormitory
- (only the relevant point should stay!!!)

Will be subject to disciplinary sanction.

You may appeal against this decision to the Disciplinary Subcommittee of the Student Redress Committee within 15 days of notification.

INDOKOLÁS

On the basis of what was said during the disciplinary hearing held on the day of the month of the year and the documents presented, the Board of Procedure found that the student (name) committed an offence of on the day of the month of the year

.....
.....
.....

(evidences and assessments can be writien here)

The Committee took into account that as aggravating circumstances, took into account thatas mitigating circumstances and decided with accordance to the above mentions reasons.

This decision is based on the relevant provisions of Act CCIV of 2011 on National Higher Education and the Student Disciplinary and Compensation Rules of the University of Nyíregyháza.

Nyíregyháza, 20.....

.....
..... (name)
Chairman of the Board

Received by: (only the entities/persons involved in the specific case need to be indicated)

1. student subject to the procedure
2. person(s) concerned
3. received for information: (if applicable)