

Stipendium Hungaricum Student Guide



Rector's Welcome

On behalf of the management of the University of Nyíregyháza, let me welcome you warmly in our institute.

The University of Nyíregyháza, as one of the outstanding universities in the area of universities of applied sciences in Hungary, does not only offer high-quality education and research but also a personal approach to students, a vibrant students' life as well as an unparalleled infrastructure.

In the institutes of our university, future experts are educated in the areas of humanities, teacher training, social sciences, economics, art education, engineering, agricultural science, computer science, natural and sports sciences.

Since the University of Nyíregyháza seeks to become an international university we provide our international students with a package of all-round assistance related to their studies and later graduation.

We would be happy to welcome you soon as one of our students and shake your hand at the opening ceremony sending out the message: "Congratulations, you have made the right decision when you have chosen the University of Nyíregyháza."

more>>> <http://www.nye.hu/english/node/26>



Dr. habil Erika Vassné Figula
 Rector

How to get to the University of Nyíregyháza?

From Budapest to Nyíregyháza....

By train

Ask the taxi or the Airport Minibus driver to take you to the Keleti or Nyugati Pályaudvar (Eastern or Western Railway Station). From there, you can travel to Nyíregyháza by an Inter-City (IC) train.

Trains leave from both the Budapest Nyugati and Keleti stations several times a day.

On the website: <http://www.elvira.hu/english>, you can find the IC timetable. You are advised to take an IC instead of the regular train because IC's are much faster and more comfortable than regular trains.

You will have to pay an additional fee for your seat reservation (automatically issued at the ticket counter), but the limited seats may disappear quickly, especially on weekends when many students are travelling to and from the capital.

If you choose not to take an InterCity, the journey will last closer to four hours as the train makes more stops.

By car-sharing – <https://www.motar.eu/>

Basically, you have three choices: railway, bus, or car-sharing services. Going by train usually takes more time, and is less comfortable than the bus.

And that is why we recommend the several car-sharing services, e. g. motar.eu. It is faster, much more comfortable, and you can get directly to your destination.

Driving a car

Foreigners driving a car to Hungary are required to hold a valid international driving licence. Car registration and insurance papers are also compulsory. Most of our dormitories have a safe car park. Driving is on the right-hand side and the seatbelt is compulsory. The speed limit within residential areas is 50 km/h, 90 km/h for secondary roads, 110 km/h for highways and 130 km/h for motorways.

Travel

Public transport

MÁV Group (MÁV Group – serving our passengers and customers)
MÁV Magyar Államvasutak Zrt is a railway company owned by the Hungarian state.

More information:

<https://www.mavcsoport.hu/en/mav-group/introduction/introduction>

For example: From Budapest to Nyíregyháza or from Nyíregyháza to Budapest etc.

<https://www.mavcsoport.hu/en>

Android APP: <https://play.google.com/store/apps/details?id=com.vasga.telvira>

iPhone APP: <https://apps.apple.com/hu/app/m%C3%A1v/id969467518>



Local (city) travel

From Railway Station to University of Nyíregyháza

Line 8, 8A

<https://www.volanbusz.hu/hu/menetrendek/helyi-jaratok/nyiregyhaza>

Android APP:

<https://play.google.com/store/apps/details?id=hu.donmade.menetrend.nyiregyhaza>



Bus ticket price:

One – way ticket: 340 HUF

Day ticket: 1300 HUF

Post office (for bus tickets also)

Address: Sóstói út 31/B, Stadion köz, Campus building

Opening hours: 9:00–11:30, 12:00–14:30

Transport Rules

Travel tips

Nyíregyháza is generally very safe and pickpocketing is not widespread, but it can happen. Please never carry your passport with you, have a photo of it on your phone. Residence permit should be good enough identification if needed somewhere.

Always carry your bag in front of you, especially on public transport, and never on your back, even if it is a rucksack. Your phone and wallet should never be in the back pocket of your jeans/trousers.

If you sit down somewhere, make sure that you keep an eye on your stuff rather than put it next to yourself or behind you. It can be stolen in a second. Take care even at the university as anyone can enter the buildings and do not leave your things in an empty classroom if you don't stay there.

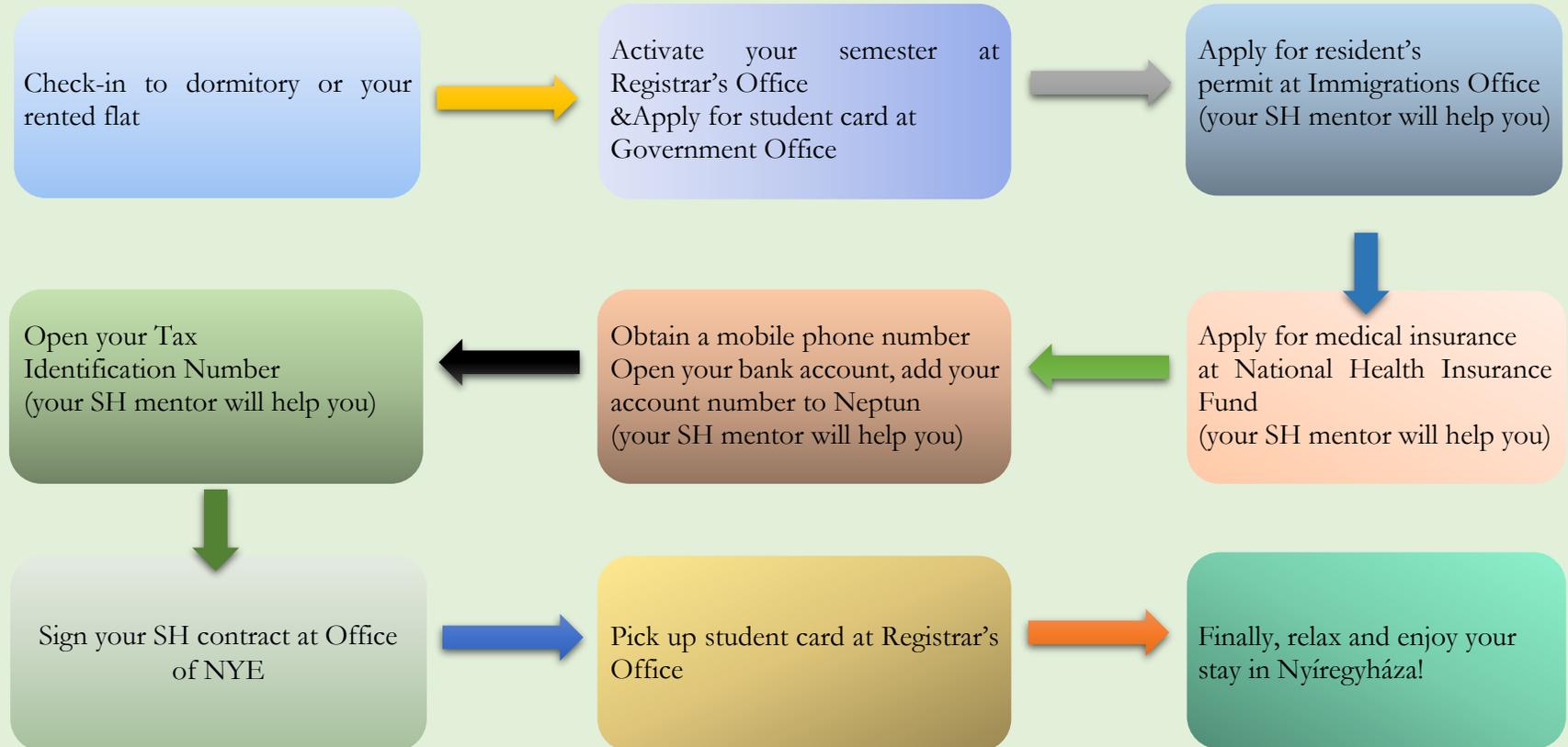
Keep your luggage safe!

Pedestrian traffic

Make sure that you cross a street only at the green light. Before stepping off the curb, make sure that all the cars have stopped. Please use the official pedestrian crossings only.



Upon your arrival to Nyíregyháza...



Semester Activation and Registration

Semester activation: Online in Neptun

Registration: at university's REGISTRAR'S OFFICE

Take the following documents with you:

- Passport
- Original high school diploma or BA/BSc degree or MA/MSc degree – depending on your current study programme's requirement

Without active student status you will not be able to start your studies and your life here in Nyíregyháza

You will need to request 4 copies of **STUDENT STATUS CERTIFICATE** for:

- Residence permit from the Immigration Office
- Medical Insurance card (TAJ card) from the „National Health Insurance Fund”
- Student Card from the Government Office
- Hungarian bank account from any bank's branch office in Hungary

Semester Passivation:

At the beginning of a new semester, you can turn the current semester "passive" – if you are not able to continue your studies because of an unexpected event. You can have two consecutive passive semesters, but after that, you must return and continue your studies as an "active" student at the University of Nyíregyháza (Nyíregyházi Egyetem or NYE)! If you fail to do so, you will lose both your student status and your SH scholarship status for good!

Please, also keep in mind: if your current semester is not active you are not entitled to any of your SH allowances and you must leave Hungary too in that semester!

Immigration Office (IO)

All non-EU citizens must check in at the IO within **30 days** after their arrival to Hungary.
Book an appointment and ask your mentor to take you to the Immigration and Asylum Office:

<http://www.bmbah.hu/index.php?lang=en>

(Please use Google Chrome or Mozilla Firefox for better visualization).

Please take the following documents with you:

- 1.) Valid passport / national ID
- 2.) One passport-size photo
- 3.) Datasheet from their website ("Residence Permit for the Purpose of Studies" – filled in)
- 4.) Letter of Award (from **Tempus Public Foundation**)
- 5.) Student status certificate (from Registrar's Office)
- 6.) Dormitory contract or (if you live in a rented flat) lease agreement + a copy of ownership certificate from landlord

IO Address:

4400 Nyíregyháza,
Szent István u. 9.

IO opening hours:

| | |
|-----------|--------------------|
| Monday | 10:00–15:00 |
| Tuesday | Closed |
| Wednesday | 10:00–15:00 |
| Thursday | Closed |
| Friday | Closed |

IO Phone Number:

+36 (42) 508 – 090

PLEASE, ALWAYS KEEP UP WITH THEIR DEADLINES!

Whenever you move to a new flat report your new address to the Immigrations office within
3 DAYS.

Opening a Bank Account

In order to receive your monthly Stipendium Hungaricum allowances, you will need to open a Hungarian bank account at a larger bank available in Nyíregyháza.

We recommend OTP Bank's branch office in **4400 Nyíregyháza, Rákóczi u. 1.**

- Ask your mentor to go with you and help you with translation if necessary.
- Take all personal documents with you including passport, student status certificate, residence permit, "address paper".
- After you have opened your new bank account, log in to Neptun and upload your Hungarian bank account number.

<https://www.otpbank.hu/portal/en/Retail/Account/ForintAccountPackages>



Application for Medical Insurance

WHERE?

Name: National Health Insurance Fund

Address: 4400 Nyíregyháza, Vörösmarty tér 7.

Phone number: +36 (42) 312 – 177

Opening hours:

Monday **08:00 – 16:00**

Tuesday **08:00 – 13:00**

Wednesday **08.00 – 13:00**

Thursday **08.00 – 13:00**

Friday **08.00 – 11:00**

Documents necessary:

- Passport
- Valid residence permit (card)
- Accommodation confirmation (or address card)
- Letter of Award – your Stipendium Hungaricum scholarship certificate
- Neptun account or from the scholarship application account).
- Student status certificate in Hungarian— from your institute’s registrar’s office, issued not more than 30 days prior to your application!



It takes approximately 3-4 weeks to issue your 'TAJ' card.

PLEASE, DO NOT FORGET TO RENEW YOUR CARD BEFORE IT EXPIRES

Open your Tax Identification Number

Request a TAX ID Number

The tax identification mark is required for all SH students, given that the university cannot transfer scholarships and housing allowances without this.

Documents to be submitted to claim the tax ID:

- Passports
- Residence permit
- Accommodation application form (proof of address from the dormitory)

Please note that the scholarship transfer is not possible if your tax number is not registered in Neptun!

Name: **Nav Szabolcs-Szatmár-Bereg County Tax And Customs Directorate - Nyíregyháza Central Customer Service**

Address: 4400 Nyíregyháza - Central Customer Service, Szabadság tér 7-8.

| | | |
|-----------------------|---------------|---------------|
| Opening Hours: | Monday | Thursday |
| | 08: 30-16: 00 | 08: 30-12: 00 |
| | Tuesday | Friday |
| | 08: 30-12: 00 | 08: 30-11: 30 |
| | Wednesday | |
| | 08: 30-16: 00 | |



Medical Assistance

Medical coverage is based on personal medical insurance with English language assistance provided by the Stipendium Hungaricum scholarship.

Emergency And Outside The GP'S Opening Hours

WHERE?

András Jósa Hospital

Address: 4400 Nyíregyháza, Szent István u. 68.

Phone number: +36 42 599 - 700

Opening hours: 0-24



Pharmacy

Prescribed medicines can only be bought in pharmacies (Gyógyszertár or Patika in Hungarian). Pharmacies are usually open on weekdays from 08.00 to 18.00. Some pharmacies are also open on Saturdays.

Kamilla Patika

Nyíregyháza, Stadion u. 23.



Dental Issues

Basic treatments are for free with your 'TAJ' card and your address card, but more complex dental treatments are to be paid by the patient.

WHERE?

Ask your Hungarian buddy and find out which dental district you belong to, then visit your designated dentist. Or visit the following website (in Hungarian):

http://www.eualapellatas.hu/wp-content/uploads/2020/01/Fog_o_r_i.pdf

Private clinic for a fee.



If you are in an emergency situation, call one of these numbers below

To call these numbers is free of charge.

| | |
|---|----------------|
| General emergency number: | 112 |
| Ambulance and emergency medical services: | 104 |
| Police: | 107 |
| Fire Department, rescue services, civil protection: | 105 |
| 24-hour English-language crime hotline: | +36 1 438 8080 |



Your Monthly Stipendium Hungaricum Allowances

As a Stipendium Hungaricum student, you are entitled to receive the following benefits:

- monthly scholarship (HUF 43.700 for BA/BSc and MA/MSc students, HUF 140.000 for PhD students)
- Free dormitory placement (but you also must pay a deposit of HUF 40.000)
- OR Monthly housing support of HUF 40.000
- Hungarian National Medical Insurance (TAJ card)



Because of the delay in the first payment of your monthly benefits, we recommend you to prepare additional funds to cover your expenses, and to buy a travel insurance policy for the first two months of your stay!

... and how you lose the scholarship

You will lose your scholarship in any of the following cases:

You fail to enrol and activate your semester

- You have not acquired at least 36 credits in any last two active semesters!
- You fail to sign the SH student contract in our office
- You are not living habitually in Hungary (i.e. leaving Hungary for more than 10 days without permission from the University)
- Your letter of award expires and you fail to request and receive an extension from Tempus
- Your student status is terminated by the University (please refer to the Code of Studies and Examination)



Losing your scholarship holder status does not mean the loss of your student status.

You may still remain a fee-paying student of the University without the SH Scholarship benefits. For more information, please read the Stipendium Hungaricum Operational Regulation:

<http://studyinhungary.hu/study-in-hungary/menu/stipendium-hungaricum-scholarship-programme/apply-for-a-stipendium-hungaricum-scholarship/rights-and-obligations.html>

Dormitory Check-In & Check-Out

Dormitory placement is provided to first year students upon their request

- Registration form must be filled in prior to departure to Hungary in order to receive placement
- A deposit of HUF 40.000 has to be paid at the time of your check-in to the dormitory.
- You will need to fill in the dormitory service contract and comply with all house rules
- While you live in the dormitory you are not entitled to the monthly accommodation fee,
- if you decide to leave the dormitory, you will receive the monthly accommodation support (HUF 40.000) to rent a private apartment
- If you decide to leave the dormitory you need to inform the dormitory in a written form, in due time – as it is indicated in your dormitory contract!



DORMITORY ALLOCATIONS ARE NON-NEGOTIABLE.

Please note: You need to inform the Immigration Office every time within **3 DAYS** IF you move to a new address in Hungary!

Campus Student Hostel & Bessenyei Hotel

The **CAMPUS STUDENT HOSTEL** provides accommodation for students admitted to the University of Nyíregyháza as well as individual/group accommodation during the summer.

The four buildings of the dormitory have a 1068-bed capacity in total.

In addition, the following services are available to our students: food store, post office, 24-hour security, doctor's surgery, restaurant.

In the basement of the building, there is a laundry and ironing room for the residents of the dormitory.

Information on applying to the student hostel and booking accommodation can be found on the website of the dormitory: www.nye.hu/koli.

The **BESSENYEI HOTEL** is located in an accessible part of Nyíregyháza on the campus of the University of Nyíregyháza.

Our hotel can accommodate up to 102 people. Our central location is within easy reach of the attractions of the area More information about our hotel can be found at www.bessenyeihotel.hu.

Renting a Flat in Nyíregyháza

Prices range between HUF 60.000 – 160.000 (+ utilities) for a furnished flat with central heating for one or two persons, which is fairly near to the city centre and/or institutes of the University

There are numerous private companies in town. They have the largest database of apartments for rent in Nyíregyháza.

For example:

<https://ingatlan.com/nyiregyhaza/kiado+lakas>

Note: Please note that the University of Nyíregyháza does NOT take any responsibility for your choices.



Dormitory

According to the Stipendium Hungaricum Rules and Regulations you are entitled to get a dormitory place depending on the capacity of the university OR 40.000,-HUF accommodation contribution per month until the end of your active student status. However, the University of Nyíregyháza also has a dormitory rule for SH students.



Important

Please apply for the dormitory only if you accept the following rules:

- The dormitories accept male and both female students. Genders are not mixed in the rooms, but the common areas are mixed and there can be a male room next to a female room. This is totally common and accepted in Hungary.
- You cannot request to be placed or not placed in the same room with a person of a certain nationality. The room distribution is done by the dormitory manager before you arrive in Nyíregyháza.
- You cannot ask to be placed or not placed in the same room with someone of a given religion. You have decided to live in a foreign country. Part of this experience is to achieve cultural understanding, e.g. acceptance of the fact that someone may have a culture and religion different from yours. Everyone is, of course, allowed to practice their religion, but, at the same time, all are expected to respect the customs and religion of others.
- In case of any problems or disagreements, you must accept the decision of the dormitory manager.

Campus Student Hostel – Dormitory/Usage/Other fees

Dormitory/Usage/Other fees – 2020/2021 academic year
(for students who study at the University of Nyíregyháza)

From 01 September 2020 until 30 June 2021

Rooms with standard amenities – 2+2 (Two bedrooms with two beds in each) Between the two rooms, there is a shared shower, sink and toilet. The kitchen is shared with the residents of the floor and can be found in the corridor.

| | | | | | |
|---|---|-------------------------|-------------------------------|---|-------------------------|
| Dormitory fee 2+2 (Two bedrooms with two beds in each) 2+2 persons | ➔ | 20 000 HUF/person/month | Dormitory contribution | ➔ | 2 000 HUF/academic year |
| Dormitory fee 2+2 (Two bedrooms with two beds in each) 1+1 persons | ➔ | 30 000 HUF/person/month | Cultural contribution | ➔ | 1 000 HUF/academic year |
| Dormitory fee 2+2 (Two bedrooms with two beds in each) 1 person | ➔ | 40 000 HUF/person/month | Entry card fee | ➔ | 510 HUF/piece |



Bessenyei Hotel – Price List (Prices include VAT.)

| Apartment with 2 beds | | | | |
|--|---|-----------------------|-------------|-----------------------|
| | | Accommodation Fee | Tourist Tax | Total |
| 1 Person | ➔ | From 4 500 HUF/night | 400 HUF | From 4 900 HUF/night |
| 2 Person | ➔ | From 7 000 HUF/night | 800 HUF | From 7 800 HUF/night |
| Apartment with 2x2 beds, equipped with shower and toilet | | | | |
| | | Accommodation Fee | Tourist Tax | Total |
| 1 Person (for the full apartment) | ➔ | From 9 000 HUF/night | 400 HUF | From 9 400 HUF/night |
| 2 Persons (for the full apartment) | ➔ | From 9 000 HUF/night | 800 HUF | From 9 800 HUF/night |
| 4 Persons | ➔ | From 14 000 HUF/night | 1 600 HUF | From 15 600 HUF/night |



Mentor System

The University of Nyíregyháza (Nyíregyházi Egyetem or NYE) offers targeted student mentor system to all incoming students who would like to have personal mentoring before arrival and/or during their stay in Nyíregyháza.

Mentors help international students with everyday problems and they guide students through their international experience during their stay at NYE in Nyíregyháza. They are enthusiastic, open-minded and helpful NYE students.

International students can turn to their mentors for help any time they need it. Mentors will be there to support international students with their first steps in Hungary and at the university, such as university administration, finding a flat or room, the best pubs, shops, restaurants, etc.



Mentors are working at each NYE institute, so international students can turn to their mentors with institute-specific questions as well.

There are two main mentor systems at NYE:

- Erasmus Student Network – ESN
- Stipendium Hungaricum Mentor Network – SHMN



Stipendium Hungaricum Mentor Network (SHMN)

Stipendium Hungaricum Mentor Network (**SHMN**) assist specifically Stipendium Hungaricum scholars with everyday problems, questions regarding their stay in Hungary, Nyíregyháza, NYE. Personal mentors guide Stipendium Hungaricum (SH) students through their international experience. They are motivated, open-minded students of NYE. Each mentor participates in special training to be able to take care of SH students during their studies at NYE.

SH students may turn to their mentors for help at any time.

Mentors will be there for the students from the very first steps until the end of their studies and maybe further. During their life in Nyíregyháza mentors will support students in the following activities:

- arrange visa/residence permit
- arrange Health Insurance and Tax Identification Number
- arrange Bank Account,
- arrange registration to NYE
- arrange student ID, Neptun password,
- university administration,
- finding a flat or room,
- finding the best gyms, shops, restaurants, etc.
- or in any case.



Mentors are working at each NYE institute, so SH students can turn to their mentors with institute -specific questions as well.

In order to ask for a mentor please register here and contact the International Relations Office at the University of Nyíregyháza:
<https://shmentor.hu>

Postal services



Magyar Posta (Hungarian Post) is the postal administration of Hungary. Besides normal mail delivery, Magyar Posta also offers logistics, banking, and marketing services.

Typically, you can post a letter in the post office or you can just throw it with valid stamps into a postbox on the street. You can easily find post offices in Nyíregyháza and the main post offices are usually open until 8:00 p.m. As for post offices, always check it on the postbox when they empty the box.

Address: Sóstói út 31/B, Stadion köz, Campus building

Open Hours (every weekday): 9:00–11:30 and 12:00–14:30

Telephone services

The country code for Hungary is 36. Calls to international destinations are in the format 00 + country code + number. On mobile phones, + can be used instead of 00.

Country code list: <https://honnanhivtak.info/a-36-magyarorszag-korzetszamai/>

Mobile phone use in Hungary is very widespread.

There are three main service providers in Hungary:

- T-mobile (+36 30)
- Telenor (+36 20)
- Vodafone (+36 70)

T-Mobile



There is no major difference in the mobile phone tariffs, but minute fees within the network are typically cheaper so you might get the same provider that your friends use.

You can also decide if you pre-pay for the phone usage or purchase a monthly payment.

At the beginning of each semester, ESN NYE helps new international students with getting a Hungarian SIM card fast after their arrival.

Shopping

There are plenty of chances to do shopping in Nyíregyháza. Most Hungarians go to malls or supermarkets to buy everyday goods. Korzó is right in the city centre and you can find there anything from food to clothes, accessories, mobile phones shops, bakery, etc. Most stores are open from Monday till Saturday between 8:00-19:00 and on Sunday between 10:00-18:00. Shopping centres have longer opening hours from Monday till Sunday between 10:00-20:00. On public holidays all shops are closed.



You can find the following supermarket chains in Hungary:

Interspar, Spar, Tesco,

Lidl, Aldi, Penny, CBA, Coop.



Copyshop

N-Copy Kft

University of Nyíregyháza, Building „B”, 1st floor



GYMs

Underground

Nyíregyháza, Sóstói út 31/B Hotel Sandra Building

<http://undergroundnyiregyhaza.hu/>

Brekk Fitness

Nyíregyháza, Körte u. 13

www.brekkfitness.hu



Restaurants

University's Canteen
University of Nyíregyháza, Campus Building 1st floor

Ír Pub
University of Nyíregyháza, Campus Building, Ground floor

HPC - Seven Diner
Hotel Sandra Building



Pubs

III. félidő
Nyíregyháza, Ószőlő u. 106

Shamrock
Korányi Frigyes u. 1.
<https://www.facebook.com/Shamrock-547671672014133/>



Night Life

Szertár Club
University of Nyíregyháza, Campus Building, underground

Absolut 2.0
Nyíregyháza, Óz köz 2.
<https://www.facebook.com/clubabsolut/>



Time Format In Hungary

A 24-hour time format is used in Hungary. 12.00 is always noon and 24.00 or 00.00 is always midnight. We don't use am or pm.

Being On Time

Time is an important and huge issue in Hungary and being late is unacceptable especially in the classroom. Please be careful and always be on time. For example, 09.50 always means 09.50 and not any time after that. Of course, you can be in the classroom some minutes earlier than the start of the class but never later than that.

How To Write An E-Mail And How To Address The Staff Of The University

Please always use the proper forms when you write a letter. Your letter should look something like this.

“Dear Madam/Sir/Ms Kovács/Eszter/Professor/Coordinator etc. Here comes the information or question that you would like to share with the person.

Best regards, Here comes your official full name”

Please do not use the e-mail as if it was a chat line. "Hey" or "Hi" are not proper ways of addressing someone officially. Always start your e-mail with Dear..., say goodbye at the end and always sign your letter.

Waiting For An Answer For Your E-Mail

Once you sent an e-mail to a university staff member please be so kind and only send them a reminder after 48 hours on weekdays and after 96 hours at the weekends. Please give them time to get around and respond to your e-mail.

For example, if you send an e-mail at 11 p.m., it's very unlikely that you will receive a reply by 8 a.m. even in the most optimal case. Always plan and think ahead.

Using Facebook As A Correspondence Platform With The University Staff

Please note that Facebook, Snapchat, Viber, WhatsApp etc. are not official platforms of communication with the university staff members. If you need anything from a coordinator or a professor, please send them a letter to their official e-mail address that ends with “nye.hu” instead of sending them private messages via Facebook.

For further information on your degree programme

International Relations Office

Programme coordinators

Mrs. Zsuzsanna BÉDA
Ms. Éva DUDÁS
Mr. László ZSITNYÁR
Ms. Vivien NÉMETH

E-mail

beda.zsuzsanna@nye.hu
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Programme

International Coordinator
Erasmus+ Coordinator & Stipendium Hungaricum Staff
Erasmus+ & Stipendium Hungaricum Assistant
Erasmus+ & Stipendium Hungaricum Assistant

Student Service Center

Mrs. Judit NAGYNÉ-ERDŐS

erdos.judit@nye.hu

Head of Student Service Center
Building „A”, Office 026, ground floor
Student Affairs Assistant

Mrs. Tímea FAZEKASNÉ BERCZÁN

berczan.timea@nye.hu

Building „A”, Office 029, ground floor
Student's Card Assistant
Building „A”, Office 023, ground floor

Ms. Beáta LAJSZ

ljasz.beata@nye.hu

International Relations Office

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phone

+36 (42) 599-400/ extension 2261

website

<http://www.nye.hu/english/>
www.stipendiumhungaricum.hu

**Enjoy your stay in Nyíregyháza
and
at the University of Nyíregyháza!**

