

**Appendix 4**

**UNIVERSITY OF NYÍREGYHÁZA CAMPUS DORMITORY**

**4400 Nyíregyháza, Sóstói u. 31 / B**

**APPLICATION FOR MOVING OUT**

**(For foreign self-financing students)**

**20 ..... / 20 ..... academic year**

I, the undersigned, ..... (name), Neptun code:  
.....

Building / room number: ..... I am giving up my place today, from the  
dormitory.

I'm moving out.

**Reason for moving out:**

.....  
.....

Date: ..... Signature of the student .....

**Moving process:**

**1. Proof of dormitory fee debt (1st floor, office No. 4)**

Dormitory fee due: NO / YES

Amount of dormitory fee debt: ..... month, .....Ft

**2. Dormitory contribution fee debt certificate (1st floor, office No. 4)**

Dormitory contribution fee: NO / YES

Amount of dormitory contribution fee debt: ..... month,  
.....Ft

**3. Proof of dormitory cultural fee debt (1st floor, office No. 4)**

Dormitory cultural fee due: NO / YES

Amount of dormitory cultural fee debt: ..... .. month,  
..... ..Ft

Date: ..... .. Signature: ..... ..

**4. Handover of the room to the operator on the basis of the checklist (1st floor of building 1)**

I took over ..... building ..... room today.

Individual damage: NO / YES

Name of individual damage, amount payable: ..... ..  
..... ..

Date: ..... .. Signature: ..... ..

**5. Settlement of the amount of the deposit paid: (1st floor, office No. 4)**

The amount of the deposit paid is refundable / non-refundable / partially refundable.

Determination of the amount of damage (deducted from the amount of the deposit paid)  
..... ..Ft.

Date: ..... .. Signature: ..... ..

**6. Submission of access card and moving out application to the operator (1st floor of building 1)**

I certify the delivery of the entry card and moving out application. Signature: .....

Access card personalization fee paid. Signature: .....